



Virginia

Dental Hygienists' Association

69th House of Delegates **Manual**

October 28-29, 2022

*The Virginia Dental Hygienists' Association (VDHA) is a chartered affiliate of
the American Dental Hygienists' Association,
the largest professional organization for dental hygienists.*

Virginia Dental Hygienists' Association
1403 Greenbrier Parkway #150, Chesapeake VA 23320
Phone: 757-473-8701 ▪ vdhanet

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Venue

Hilton Richmond Hotel and Spa Richmond, VA

Just off the Interstate 64, our hotel sits 15 miles west of downtown Richmond. Just a 10-minute walk to the shops of Short Pump Town Center, and within a 20-minute drive of the Lewis Ginter Botanical Garden. Enjoy the indoor pool and a spa with a hair and beauty salon, five treatment rooms, and an outdoor patio.



Keynote Speaker



Sarah Bedard Holland CEO, Virginia Health Catalyst

Sarah Holland is the CEO of Virginia Health Catalyst, an alliance of individuals and organizations improving the health care system in Virginia to ensure all individuals have access to affordable, comprehensive health care inclusive of oral health. Sarah leads this charge by building strategic partnerships with health experts and thought leaders to address societal, environmental, clinical, and systemic needs to advance public health in the Commonwealth. In her nearly twenty years of effort to improve public health systems, she has gained expertise in state and federal policy, clinical care infrastructure, and how systems are affected by systemic racism and inequities. Notably, Sarah led a successful advocacy campaign to add an adult dental benefit to Virginia's Medicaid program – paving the way for nearly a million adults to access covered oral health services. She negotiated cost savings for the dental safety net valued at over half a million dollars. Sarah will continue to drive change in Virginia by advancing care integration and patient-centric care models, improving equitable access to water, and ensuring that the health care system supports and promote overall health.

Sarah began her career after receiving a Bachelor's degree from Virginia Tech and achieved a Masters' degree from Simmons University in 2002. She is a proud alumni of Richmond Memorial Health Foundations Equity and Health Fellowship and Lead Virginia and serves on numerous boards.

Professional Development Speaker

Kari Carter-Chelerus

Kari Carter-Cherelus RDH, DA is a consultant, coach, speaker, and author that has 21 year of experience in the dental industry. Kari knows firsthand how working in a hostile work environment can contribute to the feeling of burnout, negatively effecting ones overall health and confidence. Her passion to help others in her field motivated her write the book *The Ultimate Guide for Dental Hygienist Burnout*. It serves as a guide to help dental hygienists in all stages of their career to help them have a successful career and avoid burnout. She uses her platform as CEO and Founder of KMC Strategic Solutions to help improve the work culture in teams and organizations. She uses her personal experiences to coach other professionals who are experiencing burnout and professional dissatisfaction. Her coaching assists her clients in rediscovering their passion by realigning themselves and empowers her clients to make positive changes in their lives. She is a cofounder of the podcast *Truth Scalars*. Through her platform she endeavors to help all who are suffering from burnout and hostile work environments to reclaim their power. She firmly believes that it is only when we have made positive changes from within ourselves that we can influence change within others. You can contact her at cherelusmiles@gmail.com or bit.ly/burnoutdentalhygienist

Section I:

House of Delegates Information

Introduction to the HOD Manual

It is the responsibility of the trustee to mentor the delegates and alternates and forward any additional information to them.

Table of Contents – late pages will have a letter following the page number.

Please look at the manual prior to Annual Session. Components are to review the proposed resolutions and bylaws prior to House of Delegates session so that delegates are prepared to submit testimony to reference committees.

Pg 3	How to prepare for Annual Session
Pg 22	REFERENCE COMMITTEE ASSIGNMENTS
Pg 23	House of Delegates agenda – Mandatory attendance for delegates.
Pg 24	Proposed Resolutions and Bylaws
Pg 34	List of Delegates and Alternates
Pg 36	Bylaws
Pg 46	Policy Manual
Pg 61	Officer and Trustee Reports
Pg 71	Council reports – Councils should report on each of their committees, if you are assigned to a reference committee and you find that a committee report will be “on file” with the House of Delegates chair, the reference committee chair needs to make sure they have this report prior to going into meetings. If a committee has not reported, they should be accountable as to why they did not submit a report and this should be stated in the reference committee report.
Pg 83	Exec Board report – these are motions that have been passed since the 2021 post board meeting. 2022 pre-board actions will be presented at the delegates briefing.
Pg 85	Slate of Officers

If you are a trustee seated as a delegate on the House floor, please sit in the correct seat on the House floor.

How to Prepare for Annual Session

- A. Prior to Annual Session become familiar with:
 1. Component member attitudes, problems and questions.
 2. Component policies and activities.
 3. VDHA policies and activities.

- B. Prior to the First House of Delegates meeting, secure and review:
 1. File of materials from previous delegate.
 2. Transaction of previous years (consult Trustee).
 3. VDHA Constitution and Bylaws, Scopes Manual and Policy Manual.
 4. Committee reports for that year (consult Trustee).
 5. Review Standing Rules in the House of Delegates Manual.
 6. *Roberts Rules of Order*, current edition.

- C. Help Hints and Suggestions:

1. If feasible, divide manual for close study and make careful notes for exchange of information.
 2. Insert new material as you receive it.
 3. Keep notes in your manual and arrange for easy reference.
 4. Discuss resolutions with those submitting them.
 5. Hold component caucus to review material with component members present at HOD.
 6. Determine issues requiring action.
 7. Inform members of the opportunity to submit written testimony to Reference Committees.
- D. During Annual Session:
1. Attend Delegates briefing.
 2. Attend all Reference Committee Hearings.
 3. Submit written testimony to Reference Committees, if necessary.
 4. Attend all caucus meetings (delegate and component).
 5. Attend the Candidates Forum.
 6. Be punctual at all meetings.
 7. Be pleasant and cooperate when discussing an issue.
 8. Consult the Speaker of the House when parliamentary problems arise.
- E. After Annual Session:
1. Notify component of all issues discussed and action taken.
 2. Keep all files and information for next delegate.

Functions of the House of Delegates

DELEGATES BRIEFING

This briefing is required to allow delegates to become familiar with changes in their House of Delegates Manual. Supplemental reports are distributed and all questions are answered. A parliamentary review is given to all delegates to explain the basic use of motions on the House floor. **This will be done prior to the First HOD by the Trustees.**

OPENING SESSION

The official opening of the Session is conducted by the President of the Virginia Dental Hygienists' Association (VDHA). Greetings are brought from various distinguished personalities and related organizations. A keynote address is given. **Attendance is mandatory.**

FIRST HOUSE OF DELEGATES

Before a convention can transact any business, it must officially form itself into a single voting body. The official organization of the convention is brought about by the separate consideration and adoption of the reports of three committees—the Credentials Committee, the Committee on Standing Rules and the Program Committee.

The official business of the first meeting of the House of Delegates begins with the roll call of Delegates, which is conducted by the Sergeant-at-Arms/Alternate Speaker. Delegates are seated by component and each Trustee is seated with their delegation.

The first business in order is the adoption of the Credentials Committee Report. When the report is adopted, it is thereby ratified as the official roll of voting members of the Session.

The report of the Committee on Standing Rules is presented to the House immediately after the adoption of the report of the Credentials Committee. A two-thirds vote is required. The Standing Rules of the Session contain both parliamentary rules relating to the conduct of business and non-parliamentary rules. The Standing Rules are contained in your Delegates Manual.

Directly after the adoption of the Standing Rules, the report of the Program Committee is presented. The Program Committee submits the proposed schedule of meetings, proceedings and special events of the Session. When the program is adopted by the delegates, with or without amendment, it becomes the order of business of the entire Session. To change the program after its adoption requires a majority vote

of all registered delegates or unanimous consent. With the adoption of these three separate reports, the Session is officially organized for conducting business.

Also, during the first meeting of the House, a report from the Nominations Committee is presented and nominations are opened from the floor. After this report is presented, all resolutions are assigned to the appropriate Reference Committee. This concludes all business addressed during the first meeting.

REFERENCE COMMITTEE HEARINGS AND EXECUTIVE SESSION

Reference Committees are appointed by the Speaker and are composed of three or more delegates, one of whom serves as Chair for the committee meeting. The purpose of the Reference Committee is to screen all original main motions (proposed resolutions). They have the power to put resolutions in proper form, eliminate duplication where similar resolutions are offered and place them in logical sequence. It is the responsibility of the Committee to hold hearings open to all Association members for the purpose of discussing the resolutions assigned to them by the House of Delegates.

Members wishing to testify should submit a written statement on the specific subject they wish to address. This prevents a misunderstanding by the Committee about the testimony. Reference Committee Testimony Forms will be provided at the First House of Delegates. Please utilize this form and be sure to identify the Resolution number and title. A blank sheet of paper may be used for each proposed resolution, but be sure to identify the Resolution number and title. You need not be present to provide testimony, which may be presented orally, written or both.

The Reference Committee will be called to order by the Chair, who will read each proposed resolution. A secretary will be appointed by the Chair of the Reference Committee from the committee members to record the testimony. Each resolution will be reviewed separately and adequate time for testimony will be allowed.

After hearing all testimony, the Committee will go into Executive Session to discuss the testimony. This means that the Committee goes into a private meeting and does not adjourn until all resolutions have been acted on, no matter the hour.

At this time, the Committee will formulate their recommendations in a report to be presented at the Second meeting of the House of Delegates. Reference Committee recommendations are based on the majority opinion of the Committee, not necessarily the majority view expressed during the course of the meeting. All resolutions assigned to the Committee must be acted upon. Reference Committees recommend to adopt, reject, amend, postpone, or refer each resolution. Reference Committee reports are available to all delegates prior to the Second House of Delegates. Caucus time is scheduled to discuss the reports of the Reference Committee.

CAUCUS

Prior to or during a session, Delegates may need or wish to meet as a group to decide how they will act in reference to certain matters or issues that come before the House. A meeting of this kind is usually called a **caucus**.

This is the time to discuss a resolution with the "maker" of the resolution to determine the exact intent. It is the time to offer compromise or negotiate an issue without the burden of parliamentary procedure. This is also the time to secure support (from other components) for or against an issue that you believe needs the House's action or rejection.

A time to Caucus is made available to all delegates after the Reference Committee Reports are ready and prior to the Second House of Delegates. This is the time to review the reports and decide how you will vote or decide on an amendment or substitute resolution.

Delegates may wish to Caucus during the House of Delegates' meetings to discuss a particular issue. A delegate may move to recess for a given amount of time to Caucus.

CANDIDATES FORUM

The forum is conducted by the Chair of the Nominations Committee. All candidates seeking an office or position in the Association have the opportunity to address the delegates and members of the VDHA. Each individual is allowed a maximum of five minutes to discuss their background, goals and other reasons for wanting to serve VDHA. This forum allows the delegate time to meet the candidates, ask parti-

ment questions of each candidate, and choose the qualified candidate. Elections are held at the Second House of Delegates.

SECOND HOUSE OF DELEGATES

The House of Delegates reconvenes to receive the reports of the Reference Committees. The House acts on each resolution as presented. Elections take place and unfinished and new business is conducted. New business is the consideration of any change in current Association Policy or for the adoption of a new policy.

THIRD HOUSE OF DELEGATES

The House reconvenes to install officers and trustees. No new business can be transacted at the last or Third meeting of the House.

Nominations and Elections Schedule

Nominations for the office of the VDHA President-Elect, Vice-President, Recording Secretary, Treasurer, Speaker of the House, Alternate Speaker of the House, VDHA Third Delegate and possibly Fourth Delegate to ADHA, VDHA Second and Third Alternate Delegates and possibly Fourth Alternate Delegate to ADHA, will take place at the first meeting of the House of Delegates.

Candidates Forum, chaired by the Chair of the Nominations committee and held before the Second House of Delegates.

Balloting for the election of Officers, Speaker and Alternate Speaker of the House, VDHA Third Delegate to ADHA, VDHA Second and Third Alternate Delegates to ADHA, and confirmation of Trustees will take place during the second meeting of the House of Delegates.

VDHA OFFICERS

Qualifications – A candidate for the office of President-Elect, Vice-President, Recording Secretary, Treasurer, Speaker of the House, and Alternate Speaker of the House must be a voting member of this Association.

Terms of Office – The term of the President-Elect, Immediate Past President, Recording Secretary, and Alternate Speaker of the House shall be for one year; and the term of office of the Vice-President, Treasurer and Speaker of the House shall be for two years; or until their successors are elected and shall begin at the close of the session at which elected.

Nominations – Whenever possible, at least one or more (2) nominations for each of the elective offices shall be presented annually to the House of Delegates. Additional nominations may be made from the floor during the First House.

Elections – The elective officers shall be elected by the House of Delegates at its Annual Session.

Voting shall be by secret ballot of the Certified Delegates or as otherwise stated in the Bylaws. The majority of ballots cast shall elect. In the event that no candidate receives a majority of the votes cast on the first ballot, the two (2) candidates receiving the greatest number of votes shall be balloted upon again until the majority vote is obtained.

Ballots are counted by three (3) tellers. These tellers are appointed during the first meeting of the House of Delegates by the Speaker of the House from trustees. One (1) of these tellers is designated by the Speaker as chairman at the time of appointment.

TRUSTEES

Selections will take place within the component and will be reported at the Second Meeting of the House of Delegates.

Qualifications – A candidate for the office of Trustee must be a voting member of this Association and of the component which the Trustee will represent on the Executive Board.

Term of Office – Trustees shall be elected for a term of two (2) years.

Selections – Component shall select their Trustee in the appropriate year as stated in VDHA Bylaws.

VDHA DELEGATION TO ADHA

Qualifications – Delegates and Alternate Delegates shall be voting members of this Association.

Nominations – The Immediate Past President and the President shall serve as the first two Delegates. If more than two delegates are certified by the ADHA, the additional Delegates shall be elected from the membership of this Association, one year prior to their term. The President-Elect shall serve as the first Alternate Delegate, and all other Alternate Delegates shall be elected from the general membership of this Association.

Term of Office – These Delegates and Alternate Delegates shall serve for a one- year term.

Rules of Conduct for HOD Reference Committees

DEFINITION: Reference Committees are appointed by the Speaker of the Association, and shall consist of at least three (3) and not more than five (5) officially certified Delegates.

DUTIES: It shall be the duty of the Reference Committees to consider all reports, recommendations, and resolutions referred to them; to conduct open hearings; and to report their recommendations to the House of Delegates as the main motion.

The Chair of the Reference Committee shall preside at the open hearings and the meeting at which the report is prepared, both of which should be conducted in accordance with *Robert's Rules of Order*. The recommendations of the committee shall be formulated in the Executive Session. Committee recommendations shall be based on the majority opinion of the Committee; the Committee is not required to base its recommendations on the majority view expressed during open hearings. Minority reports are permitted at the request of the minority when the Committee is unable to reach full consensus.

PROCEDURE FOR THE CONDUCT OF HEARINGS: The Chair of the Reference Committee will guide the members of the committee through the assigned reports and resolutions. The Chair's main function will be to keep the business at hand moving, to read any testimony submitted on the issue and to designate a Secretary to take minutes and assign preparation of written testimony to the various members of the committee. The Chair will report the actions of the Reference Committee at the appropriate time.

Anyone wishing to present testimony or speak to an issue in a Reference Committee Hearing other than the one on which they are serving may present written testimony to the Chair prior to the meeting of the committee or arrange with the Chair to notify you when the issue you wish to address is being considered by the committee.

PREPARATION OF REPORTS TO THE HOUSE OF DELEGATES: Reference Committees shall report their recommendations as the main motion. They shall recommend to the House of Delegates to adopt, reject, amend, postpone or refer all resolutions and recommendations which have been assigned.

PRESENTATION OF REFERENCE COMMITTEE REPORTS TO THE HOD: The HOD will act on each recommendation of the Committee as it is presented. In the event of a debate, the Chair or members of the Committee should reply to any questions from the floor of the HOD. If the Committee is unable to reply, the Speaker of the HOD may refer the question.

Minutes of the 68th Annual Session
OPENING SESSION OF THE HOUSE OF DELEGATES
VIRGINIA DENTAL HYGIENISTS' ASSOCIATION
68th ANNUAL SESSION
October 22, 2021

The opening of the 68th Annual Session of the Virginia Dental Hygienists' Association was called to order at 9:26 AM on October 22, 2021, at the Virginia Crossings Hotel and Conference Center, Glen Allen, Virginia by the Speaker of the House, Kate Hoffman.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by the Speaker and recited by the assembly.

INVOCATION

The invocation was given by Tracey Martin, President of the Virginia Dental Hygienists' Association.

INTRODUCTION & GREETINGS

The Speaker of the House introduced the President of the Virginia Dental Hygienists' Association, Tracey Martin.

President Tracey Martin welcomed all present and brought greetings on behalf of the VDHA. President Martin thanked all those who worked to organize this 68th HOD Session.

VDHA Lobbyist, Mark Hickman, gave greetings and introduced the following senators from the Commonwealth of Virginia who also gave greetings.

In Person:

- Senator Ghazala Hashmi, gave greetings prior to open due to time constraints
- Senator Joe Morissey
- Delegate Buddy Fowler
- Delegate Dawn Adams
- Delegate Rodney Willet
- Delegate Carrie Coyner

By Video:

- Delegate Betsy Carr
- Delegate Schuyler VanValkenburg, due to technical difficulties, video shown prior to Second House of Delegates

KEYNOTE SPEAKER

President Tracey Martin introduced Dr. Frank Luorno, Past President of the Virginia Dental Association to give the Key-note Address. Dr. Luorno praised the collaboration between the Virginia Dental Association and Virginia Dental Hygienists' Association during the COVID-19 pandemic. He challenged the delegation to find ways to increase access to oral health care without complicating the patient experience to access oral health.

GREETINGS

The Speaker recognized the following dental hygiene schools in the Commonwealth of Virginia:

- Virginia Commonwealth University– Heather Tuthill gave greetings
- Old Dominion University– Jessica Suedbeck gave greetings
- Danville Community College
- Lord Fairfax Community College
- Northern Virginia Community College- Betsy DiSilvio gave greetings
- Thomas Nelson Community College- Cynthia Saxton-Flowers gave greetings
- Western Virginia Community College
- Wytheville Community College- Sterling Payne gave greetings

The Speaker asked that all past VDHA Presidents stand to be recognized and all student delegates stand to be recognized.

RECESS

The Speaker of the House declared a 15-minute recess at 10:26 a.m. The VDHA First House of Delegates began immediately following the recess.

Amanda Kimball, BSDH, RDH, MS
HOD Recording Secretary

Minutes Review Committee

Chair, Sheila Sheats (01), Amanda Hill (03), Emily Comia (02), Janis Slezak (01), Heather Fonda (06), Student Representatives: Monica Puentes (ODU), Elizabeth Heath (TNCC)

*Signatures on file with HOD Recording Secretary

FIRST MEETING OF THE HOUSE OF DELEGATES VIRGINIA DENTAL HYGIENISTS' ASSOCIATION 68th ANNUAL SESSION October 22, 2021

1. CALL TO ORDER

The first business meeting of the 2021 House of Delegates of the Virginia Dental Hygienists' Association was called to order October 22, 2021 at 10:45 a.m. by the Speaker of the House, Kate Hoffman. The Speaker introduced Amanda Kimball, VDHA HOD Secretary, and Dr. Joan Pellegrini, Parliamentarian.

The Speaker introduced the student delegates as:

- Ary Janaty and Madina Shakhmaeva from NVCC seated with component 01;
- Miranda Menk and Kristin Smith from VCU seated with component 02;
- Jaclyn Vickery and Monica Puentes from ODU seated with component 03;
- Elizabeth Heath and Maricruz Perez Valenzuela from TNCC seated with component 07;
- Sterling Payne and Chloe Allen from WCC seated with component 09;
- Kristen Henry and Jordan Carpenter from LFCC seated with component 10;
- Audrea Arnettis and Katherine (Kitty) Lambrechts from VWCC seated with component 02

The Speaker recognized the HOD Pages Lindsey Little from Danville Community College and Brittany Tomlinson from Virginia Commonwealth University.

2. ADOPTION OF THE CREDENTIALS COMMITTEE REPORT

Sam Vest, appointed Alternate Speaker and Chair of the Credentials Committee, reported a voting strength of 20 delegates and 10 alternate delegates. A total of 20 delegates were seated as of 10:47 a.m., present and allowed to vote. It was recommended that the roll of delegates be the official roll of the voting members of the House.

The report of the Credentialing Committee was adopted.

There was a quorum and business was conducted.

3. ADOPTION OF THE STANDING RULES OF THE HOUSE

Samantha Vest, Alternate Speaker of the House, moved to adopt the Standing Rules of the House. The Standing Rules were adopted.

4. ADOPTION OF THE PROGRAM COMMITTEE REPORT

Program Committee Chair, Tonya Mortensen gave the report. The report was adopted.

5. ADOPTION OF THE AGENDA

The Speaker called for the adoption of the agenda for the HOD business. The agenda was adopted by the 68th VDHA 2021 House of Delegates.

6. TIMEKEEPER APPOINTMENT

The Speaker appointed Megan Glago as timekeeper for this session.

7. THE 2020 ANNUAL HOD SESSION MINUTES

The 2020 Minutes of the 67th VDHA HOD were approved by the 2020 Minutes Review Committee and have been placed in the 2021 HOD Manual.

8. APPOINTMENT OF THE MINUTES REVIEW COMMITTEE

The Speaker appointed the following to the Minutes Review Committee:

Chair – Sheila Sheats (01), Amanda Hill (03), Emily Comia (02), Janis Slezak (01), Heather Fonda (06). Student Representatives Monica Puentes (ODU), Elizabeth Heath (TNCC)

Liaison: Amanda Kimball, HOD Secretary

9. REPORT OF THE NOMINATIONS COMMITTEE

Emilie Ellis, Nominations Chair, read the Nominations Committee Report and called for nominations from the floor. The nominees are:

President Elect
Vice President
Treasurer
Recording Secretary
Speaker of the House
Alternate Speaker of the House

Heather Tuthill
Vacant
Trish MacDougal
Vacant
Kate Hoffman
Ryan Maphis
Samantha Vest
Marge Green

VDHA Foundation Treasurer
ADHA 2022 Delegates
Louisville, Kentucky

1. Cathy Berard
2. Marlene Rhodes
3. Jessica Suedbeck
4. Kristen Robbins
5. Pam Boyer
6. Ryan Maphis
7. Emily Ludwig
8. Angela Tye

The report of the Nominations Committee was accepted.

10. NEW BUSINESS

None

11. ASSIGNMENTS OF THE PRS AND PBYS TO THE REFERENCE COMMITTEES

Reference Committee A

*Administrative Council Report, Executive Board Actions/Reports, Officer's Reports, Trustee's Reports, Financial Report
PBY-1, PBY-2, PBY-3, PR-4, PR-14*

Chair – Cathy Berard (01)

Appointments: LaTasha McLee (02), Angela Tye (03), Pamela Boyer (10)

Student Representatives: Ary Janaty (NVCC), Miranda Menk (VCU), Kristen Henry (LFCC)

Liaison: Emilie Bonovitch (Admin Council)

Reference Committee B

*Public Health, Education and Professional Affairs Council Report (PHEPA), Vhy-Pac Report,
PR-1, PR-2, PR-3, PR-7, PR-8, PR-9, PR-10*

Chair – Marlene Rhodes (02)

Appointments: Betsy DiSilvio (01), Emily Ludwig (03), Cynthia Saxton Flowers (07),

Student Representatives: Jaclyn Vickery (ODU), Kristin Smith (VCU)

Liaison: Marge Green (PHEPA Council)

Reference Committee C

*Member Services Report, VDHA Foundation Report, Planning & Development Report, PR-5, PR-6, PR-11, PR-12, PR-13
Chair – Jessica Suedbeck (03)*

Appointments: Ryan Maphis (10), Melvena Talley (02), Valarie Yang (01), Taylor Loper (01)

Student Representatives: Jordan Carpenter (LFCC), Maricruz Perez Valenzuela (TNCC), Madina Shakmaeva (NVCC)

Liaison: Tonya Mortensen (P&D Council)

12. ANNOUNCEMENTS

Reference Committee hearings will begin 5 minutes after recess and all delegates must attend.

Presidents Luncheon will be in the Henrico Ballroom.

13. RECESS

The Speaker declared the HOD recessed till 1:00 p.m. Saturday, October 23, 2021. The speaker adjourned the meeting at 11:14 a.m.

Respectfully Submitted,
Amanda Kimball, HOD Secretary

Minutes Review Committee

Chair, Sheila Sheats (01), Amanda Hill (03), Emily Comia (02), Janis Slezak (01), Heather Fonda (06) Student Representa-
tives: Monica Puentes (ODU), Elizabeth Heath (TNCC)

Signatures are on file with the HOD Recording Secretary

SECOND MEETING OF THE HOUSE OF DELEGATES
VIRGINIA DENTAL HYGIENISTS' ASSOCIATION
68th ANNUAL SESSION
October 23, 2021

1. CALL TO ORDER

Speaker of House, Kate Hoffman, called the second meeting of Virginia Dental Hygienists' Association House of Delegates to order on Saturday, October 23, 2021, at 1:11 p.m. The Speaker introduced Amanda Kimball, HOD Secretary, and Dr. Joan Pellegrini, Parliamentarian. The speaker recognized the student pages: Lindsey Little from Danville Community College and Samantha Richardson from Virginia Commonwealth University.

2. REPORT OF THE CREDENTIALS COMMITTEE

Appointed Alternate Speaker, Sam Vest, reported 20 delegates seated. The report of the credentialing committee was adopted. A quorum was declared present. There was no report from the program committee.

3. REPORT OF THE PROGRAM COMMITTEE

Tonya Mortenson, Vice President, moved to adopt the program for today's events. The report was adopted as the agenda for the House of Delegates.

4. APPROVAL OF THE FIRST HOUSE OF DELEGATES' MINUTES

Sheila Sheats, Chair of the Minutes Review Committee, reported that the minutes from the 2021 VDHA House of Delegates Opening Session and the First House were reviewed, placed on file, and will appear in the 2022, 69th VDHA House of Delegates' Manual.

5. REPORT OF THE REFERENCE COMMITTEES

Reference Committee A

Committee Personnel:

Chair – Cathy Berard (01)

LaTasha McLee (02)

Libby McCray (03)

Rita Phillips (09)

Pamela Boyer (10)

Student Representatives: Ary Janaty (NVCC), Miranda Menk (VCU), Kristen Henry (LFCC)

***Signatures are on the original copies, placed on file.**

That VDHA Amend Article VI, House of Delegates, Section 5. Meetings, 5.2 to read:

5.2 Special Meeting- A special meeting of the House of Delegates shall be called by the President upon request of three-fourths of the Executive Board, two-thirds of the Delegates in attendance at the previous House of Delegates or of ten percent of the members in good standing. The time and place of a special meeting shall be determined by the President, and published in the official publication of the Association, if time permits. The business of a special meeting shall be limited to that stated in the official call.

That VDHA amend, Article VI, House of Delegates, Section 6. House of Delegates Policy Manual to read:

Section 6. The Virginia Dental Hygienists' Association Policy Manual – The document known as the Virginia Dental Hygienists' Association Policy Manual contains policy voted on by the House of Delegates. This document shall be reviewed and updated annually by the House of Delegates then published on the Virginia Dental Hygienists' Association website.

THAT VDHA amend, Article VII, Executive Board. Section 4. Meetings to read:

4.2 Special Meetings: Special meetings of the Executive Board shall be called by the President, or by the President upon request of a majority of the voting members of the Executive Board. The call for the meeting shall be issued at least ten days prior to the date set for the meeting.

That VDHA adopt the following policy:

The Virginia Dental Hygienists' Association supports dental hygiene licensure portability for graduates of Commission on Dental Accreditation (CODA) accredited dental hygiene programs.

That the Virginia Dental Hygienists' Association Amend R 9-02 to read:

MAILING LIST AND CONTACT INFORMATION

Release of the VDHA mailing list and email addresses can be made available for any cause we support with the following stipulations: the list will only be used for the intended purpose and not shared, given, or sold to any other party.

VDHA event attendees must give expressed permission to release their contact information to third parties.

Reference Committee B

Committee Personnel:

Chair: Marlene Rhodes (02)

Betsy DiSilvio (01)

Emily Ludwig (03)

Cynthia Saxton-Flowers (07)

Student Representatives: Jaclyn Vickery (ODU), Kristin Smith (VCU)

***Signatures are on the original copies, placed on file.**

Assignments:

Public Health, Education and Professional Affairs Council Report (PHEPA), Vhy-Pac Report, PR-1, PR-2, PR-3, PR-7, PR-8, PR-9, PR-10

The reference committee reviewed the reports of the following: Public Health, Education and Professional Affairs Council, Vhy-Pac and recommends that they be put on file.

That the VDHA adopt the following policy:

The Virginia Dental Hygienists' Association supports the education, training, and authorization of dental hygienists in the procedure of vaccine administration to advance the effort of protecting and preserving public health.

That the VDHA add the following glossary definition:

HEALTHCARE DELIVERY SYSTEM:

Any organization of people, institutions and or resources that effectively and efficiently deliver healthcare services to meet the health needs of all populations.

That the VDHA add the following glossary definition.:

ORAL HEALTH EQUITY:

Removing barriers and providing resources and assistance to achieve optimal oral health for all populations.

RESOLUTION: That the VDHA adopt the following policy:

The Virginia Dental Hygienists' Association supports the dental hygienists' role in community outreach, care coordination, and addressing social determinants of health.

RESOLUTION:

That Virginia Dental Hygienists' Association add the following glossary definition:

CARE COORDINATION:

Patient- centered activity designed to connect the patient, caregivers, care team, providers, and specialists to share information and create strategies to meet the needs of the patient.

RESOLUTION: That the VDHA adopt the following policy:

Virginia Dental Hygienists' Association advocates connecting community outreach populations to resources, information, treatment and referrals where appropriate.

RESOLUTION:

That Virginia Dental Hygienists' Association add the following glossary definition:

SOCIAL DETERMINANTS OF HEALTH:

Conditions in which people are born, live, learn, work, play, worship, evolve, and age that affect a wide range of health, functioning, and quality-of-life outcomes and risks.

Reference Committee C

Committee Personnel:

Chair: Jessica Suedbeck (03)

Ryan Maphis (10)

Melvena Talley (02)

Valarie Young (01)

Taylor Loper (01)

Student Representatives: Jordan Carpenter (LFCC), Maricruz Perez Valenzuela (TNCC), Madina Shakmaeva (NVCC)

Assignments:

Member Services Report, VDHA Foundation Report, Planning & Development Report, PR-5, PR-6, PR-11, PR-12, PR-13

PART II – REFERENCE COMMITTEE REVIEW OF REPORTS:

The reference committee reviewed the reports of the following: Member Services, VDHA Foundation, and Planning & Development Report and recommends placing them on file.

That VDHA amend Policy R-05-2020 to read:

The Virginia Dental Hygienists' Association acknowledges and supports licensed/registered dental hygienists who are educated in Orofacial Myofunctional Therapy (OMT). Those dental hygienists educated in OMT may provide orofacial myofunctional assessments and treatment independently in a variety of practice settings and for patients of all ages.

That the VDHA adopt the following policy:

"The Virginia Dental Hygienists' Association's mission supports inclusion, diversity, equity, and access; and recognizes the value each adds to our organization and the quality of our programs and services"

The VDHA amend R-12 to Read:

DIVERSITY:

The characteristics, ideas, backgrounds and world views in a community that make people unique.

That Virginia Dental Hygienists' Association add the following glossary definition:

INCLUSION:

The act of ensuring all people have equal access and feel welcome, safe, and empowered to contribute, influence and participate.

That the Virginia Dental Hygienists' Association add the following glossary definition:

Oral Biofilm: a complex, three-dimensional arrangement of bacteria living together as self-sufficient, secure, self-sustaining communities that when left undisrupted may become resistant to antimicrobial agents.

6. READING THE FINAL BALLOT FOR VDHA OFFICERS.

President Elect	Heather Tuthill
Vice President	Heather Fonda
Treasurer	Trish MacDougall
Recording Secretary	Janis Slezak
Speaker of the House	Kate Hoffman
Alternate Speaker of the House	Ryan Maphis
	Samantha Vest
VDHA Foundation Treasurer	Marge Green
ADHA 2022 Delegates Louisville, Kentucky	1. Cathy Berard 2. Marlene Rhodes 3. Jessica Suedbeck 4. Kristen Robbins 5. Pam Boyer 6. Ryan Maphis 7. Emily Ludwig 8. Angela Tye 9. Sam Vest

7. BALLOTING

Emilie Ellis, Nominations Chair, asked that all delegates eligible to vote to use the QR reader to complete the electronic ballot via Survey Monkey. Kelly Fox will be Head Teller.

8. RECOGNITION OF STUDENT DELEGATES AND PAGES

Irene Connolly, Chair of the VDHA Foundation, introduced the program funds our student delegates to join the delegation. Students added their contributions and observations from the weekend.

9. REPORT OF THE TELLERS

Emilie Ellis, Immediate Past President, announced the results of the ballot

President Elect	Heather Tuthill
Vice President	Heather Fonda
Treasurer	Trish MacDougall
Recording Secretary	Janis Slezak
Speaker of the House	Kate Hoffman

ADHA Delegates 2022

1. Cathy Berard
2. Marlene Rhodes
3. Jessica Suedbeck
4. Sam Vest
5. Ryan Maphis
6. Pam Boyer
7. Emily Ludwig
8. Kristen Robbins
9. Angela Tye

*The Recording Secretary will keep all the count results in case a delegate or alternate delegate is unable to attend the ADHA Session in June 2022.

10. ANNOUNCEMENTS AND AWARDS AND RECOGNITIONS

Recognition of the Trustees:

- 01 Julie Simms
- 02 Heather Tuthill
- 03 Kelly Fox
- 06 Evelyn Grant
- 07 Marge Green
- 09 Sharon Kennedy
- 10 Megan Glago

The Speaker acknowledged the Foundation Directors, Executive Board, HOD Secretary, and the Planning and Development Committee for a successful House of Delegates and their work during throughout the year

Emilie Ellis announced a new position available, Web Developer, hiring at \$30.00 per hour for 3 hours a week. Heather Tuthill announced congratulations to Marlene Rhodes for becoming Component 02's new Trustee.

11. RECESS

Speaker declared recess at 3:15 p.m.
The 3rd HOD will reconvene in 15 minutes.

Respectfully Submitted,
Amanda Kimball, BSDH, RDH, MS
HOD Secretary

Minutes were approved via email by the 2021 Minutes Review Committee

Chair –Sheila Sheats (01)
Appointments: Amanda Hill (03), Emily Comia (02), Janis Slezak (01), Heather Fonda (06)
Student Representatives: Monica Puentes (ODU), Elizabeth Heath (TNCC)

THIRD MEETING OF THE HOUSE OF DELEGATES
VIRGINIA DENTAL HYGIENISTS' ASSOCIATION
68th ANNUAL SESSION
October 23, 2021

1. CALL TO ORDER

The third meeting of the 2021 House of Delegates of the Virginia Dental Hygienists' Association was called to order at 3:41 p.m. by Speaker of the House, Kate Hoffman.

2. INSTALLATION OF OFFICERS

Installation Officer Emilie Ellis installed the newly elected 2022-2023 Virginia Dental Hygienists' Association line officers, the VDHA Foundation Treasurer, Speaker of the House, Alternate Speaker of the House, ADHA Delegates, and Trustees.

3. PRESIDENT SPEECH

Emilie Ellis introduced Tracey Martin; Tracey gave her presidential speech. Her theme is **"We Belong"**.

4. ADJOURNMENT

The Speaker adjourned the Third House of Delegates at 3:54 p.m.

Respectfully Submitted,
Amanda Kimball, BSDH, RDH, MS
HOD Secretary

Minutes were approved via email by the 2021 Minutes Review Committee.

Chair –Sheila Sheats (01)

Appointments: Amanda Hill (03), Emily Comia (02), Janis Slezak (01), Heather Fonda (06)

Student Representatives: Monica Puentes (ODU), Elizabeth Heath (TNCC)

Section II: House Procedures

Proposed Standing Rules of the House of Delegates
Motions in Parliamentary Procedure
Parliamentary Procedure Information
Robert's Rules of Order Motions Chart
Reference Committee Report Guidelines
Reference Committee Assignments

Proposed Standing Rules of the House of Delegates

Rule 1

a. The Credentials Committee, directly after the opening ceremonies of the first business meeting, shall report the number of delegates and alternate delegates registered as present with proper credentials, and shall make a supplementary report after the opening exercises at the beginning of each day that business continues.

b. A member registered as an alternate delegate can, upon proper clearance by the Credentials Committee, be transferred from alternate delegate to delegate. Once an alternate delegate has been seated, the delegate cannot be reseated during that meeting. (Session means the entire time of doing business; meeting means each day's portion.)

Rule 2

a. For admission to the assembly, and in order to facilitate identification and seating, members shall be required to wear the badge issued by the Credentials Committee upon registration. Official badges are not required at the Third (3rd) HOD.

b. The Alternate Speaker of the House shall serve as the Sergeant-at-Arms. The Sergeant-at-Arms shall safeguard the rules of the House of Delegates. The responsibility of admitting certified delegates to the floor of the House of Delegates and coordinating the activities of the House of Delegates Pages are also the duties of the Sergeant-at-Arms.

Rule 3

The House of Delegates shall be separated from the general membership while it is in session.

Rule 4

An official timekeeper shall be appointed by the Speaker of the House to ensure recess for fifteen (15) minutes each two (2) hours, recess for lunch, and for dinner if the meeting runs over the time set.

Rule 5

To ensure complete consideration of all issues, no limit will be placed on the number of times one individual may speak to a question. However, no person may speak more than once until all others have had the opportunity to speak at least once, without debate. The House may vote at any time to limit debate.

Rule 6

The Privilege of the floor of the House of Delegates is limited to the Members of the House of Delegates (VDHA Bylaws, Chapter 4, Section 1). However, individuals who are not members may speak if requested to do so by the House.

Rule 7

a. All reports to the House of Delegates are to be distributed to each Delegate and Trustee prior to the first meeting of the House of Delegates. Supplemental reports may be distributed until the first meeting of the House They should be color-coded to indicate their supplemental nature.

b. All proposed resolutions shall be submitted 60 days before the First House of Delegates or shall require 2/3 vote of the House of Delegates in order to be considered New Business. A resolution offered by a Delegate shall be in writing and copies of the resolution shall be sent directly (after its making) to the desk of

the Recording Secretary, the Speaker of the House, and all delegates.

Rule 8

a. It shall be the duty of the Reference Committees to consider all reports, recommendations, and resolutions referred to them; to conduct open hearings following the first HOD meeting, and to report the recommendations as the main motion of the House of Delegates.

b. The House, by majority vote, can suspend this Rule 9 and can immediately consider a question or can order the Reference Committee to report a question at a certain time.

Rule 9

Nominations for each office to be filled by the House of Delegates shall be submitted by the Nominations Committee to the House of Delegates at its first meeting. Further nominations may be made from the House floor during the first and second House. Those new nominees should be prepared to make a short statement stating their qualifications. After the nominations are closed, voting shall take place in the second House. Installation shall take place during the third House of Delegates.

Rule 10

a. The rules contained in the current Robert's Rules of Order Newly Revised shall govern the House in all cases to which they are applicable and in which they are not inconsistent with the Constitution and Bylaws of our Association and these standing rules.

b. The Basic Chart of Motions will be included in the Delegates Manual and should be at hand for reference during the meeting.

Rule 11

In the event of the virtual meeting of the House of Delegates the VDHA shall issue specific instructions as to the proceedings and responsibilities necessary to conduct its HOD electronically.

Motions in Parliamentary Procedure

<u>Motion</u>	<u>Interrupt Speaker?</u>	<u>Second Required?</u>	<u>Debatable?</u>	<u>Amendable?</u>	<u>Vote Required</u>	<u>Reconsiderable?</u>
<u>Privileged Motions</u>						
Fix Time to which to adjourn	No	Yes	No	Yes	M	Yes
Adjourn	No	Yes	No	No	M	No
Question of privilege	Yes	No	No	Yes	M	No
Call for order of the day	Yes	No	No	No	Chair	No
<u>Subsidiary Motions</u>						
Lay on the table	No	Yes	No	No	M	No
Previous question (end debate)	No	Yes	No	No	2/3	Yes
Limit or extend debate	No	Yes	No	Yes	2/3	Yes
Postpone to definite time	No	Yes	Yes	Yes	M	Yes
Refer to committee	No	Yes	Yes	Yes	M	Yes
Amend amendment	No	Yes	Yes	No	M	Yes
Amend	No	Yes	Yes	Yes	M	Yes
Postpone Indefinitely	No	Yes	Yes	No	M	Yes (A)
<u>Incidental Motions</u>						
Appeal (from Chair's decision)	Yes	Yes	Yes	No	M	Yes
Division of Assembly	Yes	No	No	No	Chair	No
Division of question (a)	No	Yes	No	Yes	M	No
Parliamentary & other inquiries	Yes	No	No	No	Chair	No
Withdraw a motion	No (b)	No (b)	No	No	M	Yes (N)
Point of order	Yes	No	No	No	Chair	No
Suspend rules	No	Yes	No	No	2/3 (c)	No
Object to consideration	Yes	No	No	No	2/3	Yes (A)
Consider seriatim	No	Yes	No	Yes	M	No
<u>Main Motion</u>						
Reconsider	Yes	Yes	Yes	No	M	No
Rescind/Repeal	No	Yes	Yes	Yes	2/3	Yes (N)
Take from the table	No	Yes	No	No	M	No
Ratify	No	Yes	No	No	M	Yes

- a. Member can demand separate vote on each part of motion having two or more independent resolutions. No second, no vote on demand.
- b. Yes...If motion is made by another while maker has the floor.
- c. As applied to Parliamentary Rules of Order. Majority to suspend Ordinary Standing Rules.

Parliamentary Procedure Information

All business brought before the HOD is presented in the form of a motion. Members address only the Chair or address each other through the Chair. To claim the floor, a member rises at their place when no one else has the floor faces the Chair and says, "Madam Speaker". Wait to be recognized by the Chair, "The Chair recognizes Delegate from ...". Prior to speaking, state your name and component.

There are three steps by which a motion is brought before the House:

1. A delegate "makes" the motion, "I move that"
2. Another delegate "seconds" the motion. This implies that this motion will be discussed; however, it does not necessarily imply agreement.
3. The Chair "states the question on the motion." The motion is now open for debate. **NOTE: Neither the making nor the seconding of a motion places it before the assembly, only the Chair can do that by the third step (stating the question).** When the Chair has stated the question, the motion is pending and open for debate.

The maker of the motion has the right to speak first if he wishes. Debate must be confined to the merits of the pending question.

Once a main motion has been brought before the House, there are three additional steps by which the motion is considered:

1. Delegates debate the motion.
2. The chair puts the question to a vote.
3. The chair announces the result of the vote.

Only one question can be considered at a time. Once a motion is before the House it must be adopted or rejected by a vote or action must be taken to dispose of the question in some other way before any other business can be conducted.

There are four different types of motions:

1. Main Motion: A motion whose introduction brings business before the House.
2. Subsidiary Motion: A motion used to assist in treating or disposing of another motion. This is used to modify a motion.
3. Incidental Motion: A motion that deals with the question of a procedure.
4. Privileged Motion: A motion that does not relate to the pending business but are special matters of immediate importance.

Privileged Motions rank highest in order of precedence and are listed in the order of precedence among themselves. There are five Privileged Motions:

1. Motion to fix the time to which to adjourn - set time.
2. Motion to adjourn - to dismiss the assembly.
3. Motion to recess - temporarily dismiss for a certain time and will reconvene (state length of time and reason).
4. Question of privilege - rights or privileges of assembly, noise, ventilation.
Example: "Madame Speaker, I rise to a question of privilege."
5. Call for the orders of the day - a demand that the assembly conform to orders of business.

Incidental Motions deal with questions of procedure arising out of the pending motion or another motion.

1. Point of order - if the Chair fails to follow procedure.
2. Appeal Ruling of Chair - needs two members, one to move and another to second the appeal to appeal a decision of the Chair.
3. Division of Assembly - whenever a member doubts the result of a voice vote or a vote by show of hands they should call for Division. This requires the Chair to retake the vote by rising No second is required for this motion.
4. Division of Question - when a motion relating to a single subject contains several parts, each of which is capable of standing as a complete proposition if the others are removed, the parts can be separated to be considered and voted on as if they were distinct questions State clearly the manner in which the question is to be divided.
5. Parliamentary Inquiries - directed to the Chair to obtain information on a matter of parliamentary law. In making an inquiry, the inquirer rises and without obtaining the floor addresses the Chair, "Madam Speaker, I rise to a parliamentary inquiry."

6. Point of Information - a request directed to the Chair or through the Chair to another member. The request must be relevant to the business at hand but not related to parliamentary procedure. Example: "Madame Speaker, I rise to a point of information." Chair: "The member will state his point." "This motion calls for a large expenditure, will the Treasurer state the present balance."
7. Permission to withdraw or modify a motion - the maker of the motion can withdraw the motion before it is stated by the Chair. Note: A delegate should never interrupt a member speaking unless he is sure that urgency justifies it.
8. Point of Order - used when one's rights are being infringed upon or when a member thinks that the rules of the House are being violated. This is not to be used for minor irregularities of technical character.
9. Suspend the Rules - used when the House wishes to do something that it cannot do without violating a standing rule. It cannot be in conflict with the Constitution or Bylaws.
10. Objection to Consideration - used to enable the House to avoid a particular original main motion altogether when it believes it would be strongly undesirable for the motion even to come before the House. Example: "Madam Speaker, I object to the consideration of the question." Chair: "The consideration of the question is objected to (no second required). Shall the question be considered? Those in favor? (2/3 vote required)"
11. Consideration by Paragraph or Seriatim - consider items one at a time (used for Constitution and Bylaws)

Subsidiary Motions assist in treating or disposing of a main motion. They always apply to another motion and also have an order of precedence.

1. Lay on the Table - used to lay the pending question aside temporarily when something more urgent has arisen. This means a majority has the power to halt consideration of a question immediately without debate.
2. Previous Question - used to stop debate and vote immediately. (Misleading because it has nothing to do with the last question previously considered by House.) "I move the previous question." If the affirmative vote wins, then the House immediately votes on the pending motion. If not, debate continues. Requires 2/3 vote.
3. Limit or Extend Debate - used to exercise special control over debate on a pending question.
4. Postpone Definitely - used to postpone the motion to a certain time, day, or meeting that is more convenient.
5. Commit or Refer - used to send the pending question to a committee to be carefully investigated or to permit the entire House to consider the question with greater freedom of debate (committee of the whole). If referred to a committee, state the name of the committee and when to report.
6. Amend - used to modify the wording but must be germane. Only one primary amendment and one secondary amendment are permitted at a time, but any number of each can be offered in succession. There are three forms to amend: First "to insert" or "to add" words or paragraphs. Second "to strike out" words or paragraphs and third "to strike out and insert" applies to words, "to substitute" applies to paragraphs. An amendment cannot introduce an independent question. A motion to insert words must specify the exact place of insertion by naming the word before or after which, or the words between which the insertion is to be made.
7. Postpone Indefinitely - used to kill the question and avoids a direct vote on the motion. Useful in disposing of a badly chosen main motion that cannot be either adopted or rejected without possibly undesirable consequences.

Certain Other Main Motions - There are four of these and they have no precedence over each other.

1. Reconsider - used to change your vote if you have changed your mind. There are two restrictions. You must have voted on the prevailing side and you must request this on the same day or the next succeeding day after the original vote. If this motion to reconsider carries, debate is reopened as if no vote had been taken on the issue.
2. Take from the Table - used to bring a question back before the assembly which was temporarily laid aside and should be done at the same session it was tabled. If not, removed within these limits of time, the question dies.
3. Rescind - used to strike an entire motion, rule or Bylaw that has been adopted at some previous time.
4. Ratify - used to confirm or make valid an action already taken that cannot become legally valid until approved by the House.

Reference Committee Report Guidelines

All Reference committees are to be held in Executive Session. No outside discussion is to take place until this report is presented at the House of Delegates.

1. The Chair of the Reference Committee will appoint a secretary.
2. The secretary is responsible for recording committee actions and reviewing these actions with the HOD Recording Secretary.
3. The Chair of the Reference Committee **MAY ONLY** vote if that vote may determine the outcome.

FORMAT FOR REFERENCE COMMITTEE REPORT:

Report of Reference Committee

1. Committee Personnel and Chair
2. Reports of : (list assigned reports) (ie President, Vice President, etc.)
3. Proposed resolutions: (list assigned PR's)
4. Proposed Bylaw amendments: (list assigned PBY's)

Explanation of above:

1. Committee Personnel: list all committee members Make sure names are spelled clearly.
2. Reports: (list assigned reports) You are to review the assigned reports and see if there is a need for changes. You will write as follows:

Example: Reference Committee A has reviewed the President's Report and recommends that this report be placed on file, or be placed on file with the following changes. You will then list the changes.

Do not waste committee time correcting spelling, punctuation and grammar. This is the responsibility of the officer to submit a report requiring no editorial changes.

3. Proposed Resolutions and Proposed Bylaw Amendments: Begin with the original proposed PR or PBY, consider any written or oral testimonies given to the Reference Committee.

Consider any Executive Board recommendations. **Remember the Executive Board can make recommendations, but not changes to the original proposed resolution.** The reference committee has the authority to make their own recommendations. Only the final resolution and its action recommended by the reference committee is to go to the HOD Secretary and to the House floor.

Each Reference Committee Secretary will submit the reports to the HOD Recording Secretary. Once the HOD Secretary has the reports typed, the chair member is responsible for committee members reviewing and signing reports in a timely manner. The reference committee's PR's and PBY's are now open for discussion on the Second House of Delegates floor.

VDHA Annual Session 2022

Reference Committee Assignments

Reference Committee A

Administrative Council Report, Executive Board Actions/Reports, Officer's Reports, Trustee's Reports, Financial Report, PBY 4, PBY 5, PBY 6

Chair: Cathy Berard (01)

Assignments: Kelly Divito (01), Jessica Suedbeck (03), Elizabeth Heath (07), LaTasha McLee (02)

Liaison: Heather Tuthill (Admin Council)

Reference Committee B

Public Health, Education and Professional Affairs Council Report (PHEPA), Why-Pac Report, PR 1, PR 2, PR 3, PR 4

Chair: Emily Ludwig (03)

Assignments: Valerie Yang (01), Pamela Boyer (10), Nancy Dragovich (06), Emily Comia (02)

Liaison: Marge Green (PHEPA Council)

Reference Committee C

Member Services Report, VDHA Foundation Report, Planning & Development Report, PBY 1, PBY 2, PBY 3

Chair: Julie Martin (07)

Assignments: Arina Janaty (01), Monica Puentes (03), Lori Ellington (10)

Liaison: Tonya Mortensen (Planning and Development Council)

Minutes Review Committee

Review minutes from the HOD Opening Ceremonies and the 1st House of Delegates & review minutes from the HOD 2nd and 3rd House via internet.

Chair: Janis Slezak (01)

Assignments: Margaret Martin (09), Sam Vest (03), Melvena Talley (02)

Liaison: Amanda Kimball (HOD Secretary)

Section III:

House Operations

2022 House of Delegates Agenda

FRIDAY, OCTOBER 28

7:45 - 8:45 a.m.	Registration
8:45 - 9:30 a.m.	Breakfast
9:30 - 10:30 a.m.	Opening Ceremonies and Keynote Address
10:30 a.m. - 12:30 p.m.	First House & Reference Committee Hearings <ol style="list-style-type: none">1. Call to Order2. Adoption of the Credentials Committee Report3. Adoption of Standing Rules of the House4. Adoption of the Program Committee Report5. Adoption of the Agenda6. Adoption of a Timekeeper7. 2021 Annual Session Minutes8. Appointment of the Minutes Review Committee9. Report of the Nominations Committee10. New Business11. Assignment of PR's and PBY's to Reference Committees12. Announcements13. Recess14. Reference Committee Hearings
12:30 - 2:00 p.m.	President's Luncheon and Awards
2:00 - 4:00 p.m.	Reference Committee Meetings (TBA)
4:00 p.m.	Component and Student Interaction Time

SATURDAY, OCTOBER 29

7:00 - 8:00 a.m.	Registration and Breakfast
8:00 - 9:00 a.m.	<ol style="list-style-type: none">1. Candidates Forum2. Advocacy Committee Report3. ADHA Delegates Report4. ADHA Student Delegate speech/IOH Scholarship winner essay
9:00 - 12:00 p.m.	Professional Development Workshop
12:00 p.m. - 1:30 p.m.	Component Caucus/Lunch
1:30 - 6:00 p.m.	Second House <ol style="list-style-type: none">1. Call to Order2. Report of the Credentials Committee3. Approval of the First House of Delegate's Minutes4. Report of Reference Committees5. Reading of the ballots for VDHA Officers6. Balloting7. Announcements8. Recess
	Third House and Installation <ol style="list-style-type: none">1. Call to order2. Installation of Officers and Trustees3. Adjournment

2022 VDHA HOD

Proposed Resolutions and Proposed Bylaws

PROPOSED RESOLUTION 1

Submitted by: ADHA/VDHA Delegation and Chair

RESOLUTION: That VDHA amend Glossary term R3-08, Cultural Competence:

CULTURAL COMPETENCE

~~The awareness of cultural differences among all populations, respect of those differences and the application of that knowledge to professional practice.~~

To Read:

CULTURAL HUMILITY

Incorporation of a lifelong commitment to self-evaluation and self-critique, to redressing the power imbalances in the patient-provider dynamic, and to developing mutually beneficial and non-paternalistic clinical and advocacy partnerships with communities on behalf of individuals and defined populations.

JUSTIFICATION: The delegation agreed with the work of the ADHA IDEA committee, and the ADHA House of Delegates to replace Cultural Competence with Cultural Humility. Competence indicates a full understanding and completion of learning, whereas humility allows for ongoing learning to take place over the lifetime of the dental healthcare provider.

THE VDHA EXECUTIVE BOARD RECOMMENDS _____

THE REFERENCE COMMITTEE RECOMMENDS

ADOPTION

ADOPTION AS AMENDED

REJECTION

POSTPONEMENT

REFERRAL

PROPOSED RESOLUTION 2

Submitted by: ADHA/VDHA Delegation and Chair

RESOLUTION: That VDHA amend Glossary term R3-21 ORAL HEALTH EQUITY

ORAL HEALTH EQUITY

~~Removing barriers and providing resources and assistance to achieve optimal oral health for all populations.~~

To read:

ORAL HEALTH EQUITY

Providing necessary resources and assistance to achieve successful health outcomes for all populations.

JUSTIFICATION: The VDHA Delegation agreed with the work of the ADHA House of Delegates and IDEA committee, and felt this policy made it broader and more inclusive.

THE VDHA EXECUTIVE BOARD RECOMMENDS _____

THE REFERENCE COMMITTEE RECOMMENDS

___ ADOPTION

___ ADOPTION AS AMENDED

___ REJECTION

___ POSTPONEMENT

___ REFERRAL

PROPOSED RESOLUTION 3

Submitted by: ADHA/VDHA Delegation and Chair

RESOLUTION: That VDHA amend, Article VII, Executive Board. Section 4. Meetings by deleting "written".

That VDHA adopt the following resolution:

The Virginia Dental Hygienists' Association advocates for oral assessments of individuals entering and residing in long term care facilities by a licensed dental professional.

JUSTIFICATION: The language is in line with the Code of Federal Regulations (CFR). The CFR requires all nursing home facilities to conduct an oral health assessment upon admission of a new resident and periodically.

THE VDHA EXECUTIVE BOARD RECOMMENDS _____

THE REFERENCE COMMITTEE RECOMMENDS

- ADOPTION
- ADOPTION AS AMENDED
- REJECTION
- POSTPONEMENT
- REFERRAL

PROPOSED RESOLUTION 4

Submitted by the Bylaws and Policy committee.

That VDHA delete Glossary term R 5-08, Cultural and Linguistic Competence if previous PR is accepted.

CULTURAL AND LINGUISTIC COMPETENCE

The Virginia Dental Hygienists' Association advocates cultural and linguistic competence for health professionals.

JUSTIFICATION: If PR ___ is accepted, this PR would be redundant.

THE VDHA EXECUTIVE BOARD RECOMMENDS _____

THE REFERENCE COMMITTEE RECOMMENDS

- ADOPTION
- ADOPTION AS AMENDED
- REJECTION
- POSTPONEMENT
- REFERRAL

PROPOSED BYLAW 1

Submitted by the ADHA/VDHA Delegation and Chair

That VDHA amend Article III, Section 2.1.3 Senior Status:

Senior Status

Professional members who have reached ~~the full retirement age as set by the Social Security Administration and have either been an Active member of the Association for an aggregate total of thirty (30) years, or twenty-five (25) consecutive years may apply for Retired/Senior status.~~

To read:

Retired Members

Professional members who have reached the age of 62 and are either (i) fully retired from the dental hygiene profession; or (ii) working less than 10 hours per week in the dental hygiene profession may apply for Retired Member status.

JUSTIFICATION: After thorough discussion within the Virginia delegation and the ADHA District 3 delegation discussions, we felt this was more encompassing of a broader population of dental hygienists and less restrictive.

THE VDHA EXECUTIVE BOARD RECOMMENDS _____

THE REFERENCE COMMITTEE RECOMMENDS

ADOPTION

ADOPTION AS AMENDED

REJECTION

POSTPONEMENT

REFERRAL

PROPOSED BYLAW 2

Submitted by the VDHA Executive Board

That VDHA adopt the following bylaw under Article XIII, Section 3. Duties, to read:

Required to attend 75% of VDHA Executive Board meetings and are encouraged to serve on a Committee/Council of their interest and/or expertise to remain current and active in the development and succession of leadership.

JUSTIFICATION: In an effort to create leadership succession and broaden the utilization of knowledge from the ADHA Delegation team, this was recommended to ensure that the delegation continues to serve in a fuller more informed capacity.

THE VDHA EXECUTIVE BOARD RECOMMENDS _____

THE REFERENCE COMMITTEE RECOMMENDS

- ADOPTION
- ADOPTION AS AMENDED
- REJECTION
- POSTPONEMENT
- REFERRAL

PROPOSED BYLAW 3

Submitted by Trish MacDougall and the Bylaws committee

BE IT RESOLVED, that the Virginia Dental Hygienists' Association amend Article XIII, Representation in ADHA, Section 2. House of Delegates.

2.1 Delegates and Alternate Delegates shall be members of this Association for at least two (2) years. Delegates and Alternate Delegates shall have served a minimum term of one year as a professional or student member of an ADHA national or constituent House of Delegates.

TO READ:

Delegates and Alternate Delegates shall be members of this Association for at least two (2) years. Delegates and Alternate Delegates shall have served a minimum term of (2) years as a professional or student member of the VDHA House of Delegates as well as currently serve on a VDHA council. In the event that a member has transferred from another state and has served on their board for two years, would make them eligible to run for delegate.

JUSTIFICATION: Delegates and Alternate Delegates should be very familiar with the proceedings and history of VDHA. Serving as a delegate for the VDHA HOD and serving on a council gives them knowledge and experience of the functions, bylaws and policy of the association. Allowing members, who transfer from other states, serve as delegates certainly makes sense since they are familiar with the format and proceedings of the House of Delegates.

THE VDHA EXECUTIVE BOARD RECOMMENDS _____

THE REFERENCE COMMITTEE RECOMMENDS

___ ADOPTION

___ ADOPTION AS AMENDED

___ REJECTION

___ POSTPONEMENT

___ REFERRAL

PROPOSED BYLAW 4

Submitted by Bylaws chair

RESOLUTION: That VDHA amend Policy R-05-2020:

BE IT RESOLVED that the Virginia Dental Hygienists' Association add to Article XIII, Representation in ADHA, Section 2. House of Delegates.

2.5 The Delegates and Alternate Delegates will elect the Head Delegate.

JUSTIFICATION: By electing the head delegate, the delegates and alternate delegates are in agreement who is the best qualified to serve in this role.

THE VDHA EXECUTIVE BOARD RECOMMENDS _____

THE REFERENCE COMMITTEE RECOMMENDS

___ ADOPTION

___ ADOPTION AS AMENDED

___ REJECTION

___ POSTPONEMENT

___ REFERRAL

PROPOSED BYLAW 5

Submitted by Bylaws chair

BE IT RESOLVED that the Virginia Dental Hygienists' Association add to Article XIII, Representation in ADHA, Section 3. Duties:

3.4 Submit a report to the Head Delegate following ADHA Annual Session.

JUSTIFICATION: It is the obligation of all the VDHA delegates to submit a detailed report of the meetings they attended at the ADHA Annual Session. This assures that the information gets back to the constituents. VDHA elects delegates to represent VDHA and relies on them to properly report to our Head delegate to compile and present at the executive board meeting.

THE VDHA EXECUTIVE BOARD RECOMMENDS _____

THE REFERENCE COMMITTEE RECOMMENDS

- ADOPTION
- ADOPTION AS AMENDED
- REJECTION
- POSTPONEMENT
- REFERRAL

PROPOSED BYLAW 6

Submitted by Bylaws chair

BE IT RESOLVED that the Virginia Dental Hygienists' Association add to Article XIII, Representation in ADHA, Section 3. Duties:

3.5 VDHA Delegates and Alternate Delegates are asked to review any and all ADHA PBYS and PRs that were passed and submit to the VDHA Bylaws and Policy Chair for recommendation and consideration for VDHA.

JUSTIFICATION: VDHA does not have to submit every PBY and PR that was passed at the ADHA level, but it is important to consider those that will keep VDHA in compliance with ADHA.

THE VDHA EXECUTIVE BOARD RECOMMENDS _____

THE REFERENCE COMMITTEE RECOMMENDS

- ADOPTION
- ADOPTION AS AMENDED
- REJECTION
- POSTPONEMENT
- REFERRAL

Section IV:

Reference Materials

HOD 2022 COMPONENT MEMBERSHIP SUMMARY BASED ON VDHA MAY ALPHA ROSTER

Northern Virginia (01)	180 members - 6 delegates, 6 alternates
Greater Richmond (02)	84 members - 4 delegates, 4 alternates
Tidewater (03)	95 members - 4 delegates, 4 alternates
Monticello (06)	26 members - 2 delegates, 2 alternates
Peninsula (07)	39 members - 2 delegates, 2 alternates
Southwest Virginia (09)	26 members - 2 delegates, 2 alternates
Northwest Virginia (10)	40 members - 2 delegates, 2 alternates

HOD 2022 DELEGATE ROSTER

Northern Virginia (01) 180 members - Trustee: Julie Simms (6 delegates, 6 alternates)

1. Janis Slezak- delegate
2. Cathy Berard- delegate
3. Kelly Divito- delegate
4. Valerie Yang- delegate
5. Arina Janaty - delegate
6. Madina Shakhmaeva - delegate
7. Sherry Basham- alternate
8. - student delegate (NVCC)
9. - student delegate (NVCC)

Greater Richmond (02) 84 members - Trustee: Marlene Rhodes (4 delegates, 4 alternates)

1. Melvena Talley- delegate
2. Kristen Robbins- delegate
3. LaTasha McLee- delegate
4. Emily Comia- delegate
5. Miranda Menk- alternate
6. Marion Manski- alternate
7. Destiney Coles- student delegate (VCU)
8. Katarina Jones- student delegate (VCU)

Tidewater (03) 94 members - Trustee: Kelly Fox (4 delegates, 4 alternates)

1. Jessica Suedbeck - delegate
2. Emily Ludwig - delegate
3. Sam Vest - delegate
4. Monica Puentes- delegate
5. Irene Connolly - alternate
6. - alternate
7. - alternate
8. - student delegate (ODU)
9. - student delegate (ODU)

Monticello (06) 26 members - Substitute Trustee: Heather Fonda (2 delegates, 2 alternates)

1. Nancy Dragovich- delegate
2. Betsey Soulsby (Friday)/Nicole Wells (Saturday)- delegate
3. - alternate
4. - alternate

Peninsula (07) 39 members - Trustee: Marge Green (2 delegates, 2 alternates)

1. Elizabeth Heath - delegate
2. Julie A. Martin - delegate
3. Desiree Turner – alternate
4. Tonesia Croft– alternate

Southwest Virginia (09) 26 members - Trustee: Sharon Kennedy (2 delegates, 2 alternates)

1. Margaret Martin- delegate
2. Dr. Rita Phillips– delegate
3. - alternate
4. -alternate
5. Devon McClure - student delegate (DCC)
6. Lindsey Little - student delegate (DCC)

Northwest Virginia (10) 40 members - Trustee: Meghan Glago (2 delegates, 2 alternates)

1. Pamela Boyer- delegate
2. Lori Ellington- delegate
3. - alternate
4. - alternate

VDHA Bylaws

Article I - Name

The name of this Association shall be the Virginia Dental Hygienists' Association, hereinafter referred to as the Association.

Article II - Vision, Mission and Purpose

Section 1. The vision of this Association is oral health professionals promoting total health.

Section 2. The Mission of this Association is to improve the public's total health, and to advance the art and science of dental hygiene.

Section 3. The purpose of this Association is to ensure access to quality oral health care, increase awareness of the cost-effective benefits of prevention, promote the highest standards of dental hygiene education, licensure, practice and research and represent and protect the interests of the dental hygiene profession. This purpose shall be consistent with the Code of Ethics of the profession.

Article III - Membership

Section 1. Membership Qualification Membership may be granted to any individual who: (i) meets the criteria set forth for each category of membership in the Association; (ii) shares interest in and supports the purposes of the Association; (iii) agrees to abide by these Bylaws, the American Dental Hygienists' Association 's Code of Ethics for Dental Hygienists, and such other policies, rules, and regulations as the Association may adopt; and (iv) meets such additional criteria for each category of membership in the Association as the House of Delegates may establish.

Section 2. Membership Classification

2.1. Voting Members.

2.1.1 Professional membership may be granted to any individual who (i) has either earned a certificate or professional degree in dental hygiene granted pursuant to a dental hygiene program offered by an accredited college or institution of higher education, or is licensed to practice dental hygiene in the United States under the provision of a "grandfather clause"; and (ii) is licensed to practice in any state, territory or possession of the United States if such license is required for the practice of dental hygiene; and (iii) agrees to maintain membership in a Constituent as well as a Component (if such exist where the member is licensed, practices or resides).

2.1.2 Life Member. Any voting member of this Association is eligible for Life Membership in this Association (VDHA) who meets such uniform requirements as may be established by the House of Delegates and who either: (i) has been recommended to Life Membership by unanimous vote of the Board and majority vote of the House of Delegates, for outstanding contributions to both dental hygiene and this Association, this individual may not be a life member of ADHA and will be required to pay National dues; or (ii) has served as President of the American Dental Hygienists' Association, in which case they may have life membership on the National level but not the state.

2.1.3 Senior Status. Professional members who have reached the full retirement age as set by the Social Security Administration and have either been an Active member of the Association for an aggregate total of thirty (30) years, or twentyfive (25) consecutive years may apply for Retired/Senior status.

2.1.4 Members with Disabilities. Professional members who are unable to work due to a verified disability may apply for Disabled status. All applications must be verified by the VDHA or a VDHA incorporated or unincorporated component and must be accompanied by proof of eligibility each year.

2.2 Non-Voting Members. The following categories of membership do not hold the right to vote on Association business.

2.2.1 Student Members. Student membership may be granted to any student (i) currently enrolled in an accredited dental hygiene program; or (ii) who has graduated from an accredited dental hygiene program and is currently pursuing a baccalaureate or graduate degree complementary to a career in dental hygiene in an accredited college or institution of higher education.

2.2.2 Honorary Members. Honorary membership may be granted by the House of Delegates to any individual who (i) is not a dental hygienist; (ii) has made outstanding contributions to dental hygiene or dental health; and (iii) has been nominated by the Board of Trustees.

2.2.3 Allied Member. Allied membership may be granted to any individual who supports the purposes and mission of the Association and who is not otherwise qualified for any other class of membership.

2.2.4 Supporting Member. Supporting membership may be granted to any licensed dental hygienist who (i) is not employed in a dental hygiene-related career; and (ii) agrees to maintain membership in a Constituent as well as a Component (if such exist where the member is licensed or resides).

2.2.5 International Member. International membership may be granted to any individual who (i) resides outside of the United States; and (ii) holds a valid license to practice as a dental hygienist.

2.2.6 Corporate Member. Corporate membership may be granted to any corporation, partnership, institution or organization that supports the Association's mission.

Section 3. Rights and Duties

3.1 Professional, Life, and Retired Members. Professional, Life, and Retired Members shall be entitled to:

3.1.1 The right to vote on all matters requiring a vote by the members of the Component to which the member belongs.

3.1.2 A membership certificate.

3.1.3 Eligibility for election as a Delegate or Alternate Delegate to the American Dental Hygienists' Association House of Delegates, and eligibility for election or appointment to any office or committee position within the Association, as qualified

3.1.4 Subscription to any official publication of the Association.

3.1.5 Admission to any general meeting of the Association.

3.1.6 Such other privileges as the Executive Board or the House of Delegates may determine.

3.2 Affiliate, Student, Honorary, Allied, and Supporting Members. Affiliate, Student, Honorary, and Allied Members shall be entitled to the following:

3.2.1 A membership certificate.

3.2.2 Subscription to any official publication of the Association.

3.2.3 Admission to any general meeting of the Association to observe the business to be transacted.

3.2.4 Such other privileges as the Executive Board or the House of Delegates may determine.

Section 4. Application for Membership All applications for Professional Membership must be made by the applicant to the Constituent Association where the applicant is either licensed, practicing, or residing. All such applicants must also become members of the American Dental Hygienists' Association and of the Component (if there is one where the applicant is licensed, practicing, or residing) and the application must be accompanied by current year's dues.

Section 5. Duration of Membership and Resignation Membership in this Association may terminate by voluntary resignation or otherwise in accordance with these Bylaws. All rights, privileges and interests of a member in or to the Association shall cease upon termination for any reason. Any member may, by giving written notice of such intention, resign from membership. Resignation shall be effective only upon the fulfillment of any special assessments, fees or other obligations due to the Association prior to the receipt of the notice of resignation by the Association. If a member is no longer a member of the appropriate Component or other organization as is required for membership in the Association, membership in this Association shall automatically terminate upon receipt of such notice, but such member shall still be liable for any past due amounts owing to this Association.

Section 6. Suspension or Expulsion Membership in this Association may be suspended or terminated for cause. Sufficient cause for such suspension or termination of membership may be violation of these Bylaws, the Principles of Ethics of the profession, any lawful rule or practice duly adopted by the Association, or any other conduct deemed by the House of Delegates to be prejudicial to the best interests of the Association. Suspension or expulsion shall be by two-thirds vote of those present of the Executive Board at a duly called meeting at which a quorum is present. Investigation and disciplinary proceedings shall be instituted by the Executive Board. The House of Delegates may adopt such rules as may be necessary to assure due process to the members.

Article IV - Dues, Fees, and Assessments

Section 1. Amount The amount of annual dues, fees and assessments, if any, for any class of membership in the Association and the date of payment shall be as determined by the House of Delegates. A two-thirds affirmative vote of those present and voting shall be required for approval of any dues change. In addition, the members shall be required to pay such dues or assessments as determined by the Association and Component to which that member belongs.

Section 2. Non-Payment of Dues The membership of any member who is in default of payment of dues or assessments for more than 45 days ceases to be a member of the Constituent, Component, or other organization required for membership in the Association, or otherwise becomes ineligible for membership, shall be terminated automatically. Thereupon the member immediately forfeits all rights and privileges of membership according to such rules or procedures as the Executive Board or their designee(s) shall establish, unless such termination is delayed by the Executive Board.

Section 3. Reinstatement of Membership Any member who has forfeited membership for nonpayment of dues, fees, assessments or other obligations may be reinstated upon meeting such uniform terms and conditions as may be established by the Executive Board.

Article V - Components (*Incorporated and Unincorporated*)

Section 1. Tripartite The American Dental Hygienists' Association (ADHA) is a tripartite organization. Voting and supporting members must maintain an active membership in ADHA, a Constituent and an Incorporated or Unincorporated Component (if such exist where the member is licensed, practices or resides).

Section 2. Establishment of Components Voting members of this Association who are licensed, practicing or residing within a particular state, commonwealth, federal district, territory or possession of the United States may be organized as an incorporated or unincorporated Component of the Association. The Virginia Dental Hygienists' Association may

authorize the establishment of Incorporated or unincorporated Components which shall be organized and operated in accordance with these Bylaws, and such additional policies and procedures as may be adopted by the Virginia Dental Hygienists' Association from time to time; fulfill criteria for affiliation as may be established by the Virginia Dental Hygienists' Association from time; (iii) enter into Incorporated or Unincorporated Component agreements with the Association; and (iv) be issued a charter, The name, geographic boundaries and other requirements for Incorporated or Unincorporated Components shall be subject to approval of the ADHA and such rules and policies as may be adopted by the ADHA and the Constituent Board from time to time.

Section 3. Application for Recognition as a Component The Executive Board shall adopt an application from and procedures to facilitate the consideration of applicants seeking to be organized as an Incorporated or Unincorporated Component of the Association. All applicants must complete the application form and submit the application, along with the designated fee, if any to the administrative office or President of the Association. The Executive Board shall review the application of all applicants and determine, based on the criteria set forth in these Bylaws and such other guidelines as the Executive Board may prescribe, if applicants meet the qualification necessary for recognition as an Incorporated or Unincorporated Component. If the Executive Board approves an application for a Charter for an incorporated or unincorporated component, the Executive Board shall issue a charter to the incorporated or unincorporated component denoting its territorial jurisdiction and its name. No incorporated or unincorporated Component or other entity shall use the name of the ADHA or the Association in any manner whatsoever unless duly authorized to do so by the ADHA or the Association pursuant to the terms of a written agreement.

Section 4. Revocation The Charter for the operation of Incorporated or unincorporated Components may be revoked by the Virginia Dental Hygienists' Association at any time and in such manner and after such investigation as the Virginia Dental Hygienists' Association may deem necessary. Upon revocation of an Incorporated Component or Unincorporated Component's charter, the Incorporated Component immediately shall remit all of its funds and records to the Virginia Dental Hygienists' Association Treasurer. Note: Unincorporated Components should not have funds to remit.

4.1 Due notice shall be given by the Virginia Dental Hygienists' Association to the Incorporated or Unincorporated Component in question, and reasonable opportunity shall be allowed for the Incorporated or Unincorporated Component to meet the requirements or correct infractions before final action is taken to revoke the charter.

Section 5. Suspension The Charter of an incorporated or unincorporated Component may be suspended for a specified or indefinite period of time by action of the Executive Board when an incorporated or unincorporated component has been inactive for a period of one year or more. Members of the incorporated or unincorporated component may petition the Executive Board to lift the suspension by formal letter and demonstration of a desire to reactivate the incorporated or unincorporated component.

Section 6. Name No incorporated or Unincorporated Component or other entity shall use the name of the American Dental Hygienists' Association or the Association in any manner whatsoever unless duly authorized to do so by ADHA or the Association pursuant to the terms of a written agreement.

Section 7. Organization Each Incorporated Component shall have a Board of Directors, officers and Bylaws in such form as shall be approved by the Virginia Dental Hygienists' Association Executive Board. Incorporated Components must maintain voting membership categories and criteria that are identical to the Associations (with the exception of Life Membership). Changes to an Incorporated Components Bylaws must receive the written approval of the Association's Executive Board. Note: Unincorporated Components do not have a Board of Trustees, officers, or Bylaws.

Section 8. Membership Eligibility for membership in the Incorporated and Unincorporated Component shall be established by the Constituent provided however, that to be eligible for membership in the Incorporated and Unincorporated Component, an individual must be a member of the ADHA. The following qualifications also apply:

8.1 A member who qualifies for membership in more than one Incorporated and Unincorporated Component shall be eligible to be a member of only one Incorporated or Unincorporated Component, but as selected by the member.

8.2 A member of an Incorporated or Unincorporated Component who seeks to transfer membership to another Incorporated or Unincorporated Component may do so by filing a written request to the Association. The Association shall affect the transfer and promptly shall notify the Incorporated or Unincorporated Components. Full membership privileges shall be granted to the transferring member in the new Incorporated or Unincorporated Component.

Section 9. Rights and Duties of an Incorporated or Unincorporated Component The rights and duties of each Incorporated or Unincorporated Component shall include, but not be limited to:

9.1 Must continue to have at least two (2) Continuing Education meetings a year and regularly communicate with members

9.2 Adopt, maintain and uphold a Code of Ethics of the Component, which shall not be in conflict with that of this Association or of the American Dental Hygienists' Association, with a current copy on file with this Association.

9.3 The right to assess Component dues.

9.4 The duty to select Delegates and Alternate Delegates, according to the Constituent Bylaws, to represent said Incorporated or Unincorporated component at the House of Delegates.

9.5 To select an Incorporated or Unincorporated component Trustee, according to Constituent Bylaws and to represent said Incorporated or Unincorporated component at the Executive Board meetings.

9.6 The duty to notify the Recording Secretary of this Association within 48 hours of the selection of a new Trustee.

Article VI - House of Delegates

Section 1. Composition: The House of Delegates shall be composed of the officially elected President, President-Elect, Immediate-Past President; the Component Trustees; the House of Delegates Secretary, the Alternate Speaker of the House, the Speaker of the House and Student Member representative(s) selected from each school and Delegates selected from each component.

1.1 The voting members of the House shall be the officially selected Delegates from the Components.

1.1.1 The Student Member shall serve as a non-voting member.

1.2 Each component shall be entitled to two delegates and two alternates.

1.3 Additional delegates and alternate delegates shall be determined by component membership. For every forty (40) members one additional delegate and one additional alternate delegate shall be allowed.

1.4 Representation shall be based on the American Dental Hygienists' Association alpha roster 5-6 months prior to the Virginia Dental Hygienists' Association House of Delegates.

Section 2. Selection of Members of the House of Delegates Each Component shall file with the Alternate Speaker of the House the names of the duly selected and approved Delegates and Alternate Delegates no later than sixty (60) days prior to the Annual Session.

2.1 For each Delegate from a component, that component may have one Alternate Delegate. An Alternate Delegate shall be entitled to represent the Component in the House of Delegates only in the absence or temporary absence of a Delegate.

2.2 Delegates and Alternate Delegates shall be members of the Association who are eligible to vote and are members of the Component they represent

2.3 In the event that a Component fails to select Delegates, or that selected Delegates and Alternate Delegates from a Component fail to attend the House of Delegates. The House of Delegates may elect substitute Delegates from among the members of the Component in attendance at the Session.

2.4 Only component Trustees can serve as tellers.

2.5 Each Virginia dental hygiene program shall select representative(s) holding an active ADHA student membership and shall file the name with the Alternate Speaker no later than (60) sixty days prior to Annual Session.

Section 3. Officers The officers of the House of Delegates shall be the Speaker of the House, who is elected, and the House of Delegates Secretary, who is appointed, in accordance with these Bylaws.

3.1 Vacancies In the absence of the Speaker, the Alternate Speaker of the House shall serve as Speaker. The Alternate Speaker shall also be an elective officer and serve in the capacity of Sergeant at Arms. In the absence of House of Delegates Secretary, the Speaker shall appoint a Secretary pro tem.

3.2 Duties - The Speaker of the House shall preside at all meetings of the House of Delegates. The House of Delegates Secretary shall serve as the Recording officer of the House of Delegates and as the custodian of its records.

Section 4. Duties of the House of Delegates The House of Delegates shall be the legislative body of the Association, vested with authority to determine policies to govern the Association in all of its activities and conduct all necessary elections as prescribed by these Bylaws.

Section 5. Meetings

5.1 Annual Meeting - There shall be one meeting of the House of Delegates each year called the House of Delegates of the Association. This session may be divided into several meetings if such is necessary to the proper conduct of Association affairs. The Executive Board shall decide and have published in the official publication of the Association official notice of the time and place of each meeting of the House of Delegates.

5.2 Special Meeting- A special meeting of the House of Delegates shall be called by the President upon written request of three-fourths of the Executive Board, two-thirds of the Delegates in attendance at the previous House of Delegates or of ten percent of the members in good standing. The time and place of a special meeting shall be determined by the President, and published in the official publication of the Association, if time permits. The business of a special meeting shall be limited to that stated in the official call.

Section 6. House of Delegates Policy Manual There shall be a document known as the House of Delegates Policy Manual. It shall contain all legislation acted upon by the House. Review of this document shall be conducted every year.

Article VII - Executive Board

Section 1. Composition: The Executive Board shall be composed of the President, President-Elect, Vice- President, Recording Secretary, Corresponding Secretary, Speaker of the House, Alternate Speaker of the House, Treasurer, Immediate-past President, and one Trustee from each component.

1.1 Voting Members: The voting members of the Executive Board are the Immediate Past President, President-Elect, Vice President, Treasurer, Recording Secretary, and one Trustee from each component. In the event of a tie, the President shall cast the deciding vote.

1.2 Non-Voting Members: The non-voting members of the Executive Board are the Corresponding Secretary, Speaker of the House and Alternate Speaker of the

House.

1.3 Trustee's Representative- A representative of the Trustee's component may substitute for the Trustee at the meetings of the Executive Board and may vote.

1.4 Prior to the House of Delegates, Trustees from odd numbered components (i.e., 1,3,5...) shall be selected by their component in odd numbered years and Trustees from even numbered components (i.e., 2,4,6...) shall be selected in even numbered years.

Section 2. Officers The officers of the Executive Board shall be a Chairman, who is the President of the Association, and a Secretary.

2.1 Duties- The Chairman of the Board shall preside at all meetings of the Executive Board. The Recording Secretary of the Association shall serve as the Secretary of the Executive Board and as the custodian of its records.

2.2 Vacancies In the absence of the President, the President-Elect will serve. In the absence of the President-Elect, the Vice-President shall serve. In the absence of all three, the voting members of the Board shall elect a chairman pro tem. In the absence of the Recording Secretary, the President shall appoint a Secretary pro tem.

Section 3. Duties of the Executive Board

3.1 The Executive Board shall be the administrative body of the Association, but vested with full power to conduct all business of the Association. In addition, the Executive Board shall have the power to enact interim policies when the House of Delegates is not in session and when such policies are necessary to the proper conduct of Association affairs. All such policies shall be reported to the House of Delegates for ratification at the Annual Session immediately following their enactment.

3.2 The duties of the Executive Board shall be listed in the Association's Procedure Manual.

Section 4. Meetings

4.1 Regular Meetings There shall be a minimum of three regularly scheduled meetings of the Executive Board each year. The time and place shall be determined by the President with Executive Board approval.

4.2 Special Meetings: Special meetings of the Executive Board shall be called by the President, or by the President upon written request of a majority of the voting members of the Executive Board. The call for the meeting shall be issued at least ten days prior to the date set for the meeting. Two-thirds consent of the Executive Board shall waive the ten day notice for a special meeting to be held during Annual Session. The call for a special meeting shall state the business to be considered and no other business shall be transacted during the special meeting.

4.3 Meeting by Conference Call or other means of live communication. Any action to be taken at a meeting of the voting members of Executive Board or any committee thereof may be taken through the use of a conference telephone or other communications equipment by means of which all persons participating in the meeting can communicate with each other. In matters concerning the Executive Board, the necessity for such a meeting will be determined by the current VDHA President. Participation in such a meeting shall constitute presence in person at the meeting of the persons so participating. Notwithstanding anything set forth to the contrary in these Bylaws, notice of any meeting to be held by conference call (whether regular or special) may be delivered a minimum of forty-eight (48) hours prior to the meeting. The conference may be accessed by the most convenient method for the members such as but not limited to smart phones, personal computer, or telephone. Committee chairpersons may also use this format for internal committee discussions.

4.4 Quorum. A majority of the voting members of Executive Board and its elected on-voting members shall constitute a quorum for the transaction of business at any duly called meeting of the Board; provided that when less than a quorum is present at said meeting, the Board members present shall adjourn the meeting to another time without further notice.

4.5 Manner of Acting. The act of a majority of Trustees present at a duly called meeting at which a quorum is present shall be the act of the Executive Board, unless the act of a greater number is required by law, the Articles of Incorporation, or these Bylaws.

Section 5. Mail/Email Ballot Action approved by a unanimous vote of the voting members of the Executive Board by mail/email ballot shall be binding and effective as if such action were taken in a regular or special meeting of the Executive Board, providing however, that any one voting member of the Executive Board may challenge the validity of a mail/email ballot on the grounds that insufficient information is available to ensure proper consideration of the question. If the challenge is subsequently corrected to the satisfaction of the challengers, the challenge shall be withdrawn and vote taken. Otherwise, the question shall be postponed until the next meeting of the Executive Board. The results of the mail/email ballot shall be ratified at the next Executive Board meeting.

5.2 A motion presented via email must be presented and seconded in the format utilized at all Executive Board meetings complete with appropriate justification.

5.3 Forty –eight (48) hours following the close of discussion and the call for the vote, email votes are to be submitted to the Recording Secretary.

5.4 Once a vote has been placed by a voting member of the Executive Board, it is binding and may not be changed.

Section 6. Executive Board Actions There shall be a document known as the Executive Board Actions. It shall contain all motions and directives adopted by the Executive Board. This document will be updated annually and distributed to all Executive Board members.

Article VIII - Elective Officers

Section 1. Elective Officers The elective officers of this Association shall be the President-Elect, Vice- President,

Recording Secretary, Treasurer, Speaker of the House, and Alternate Speaker of the House.

Section 2. Qualifications - All elected officers shall be voting members of the Association. A component Trustee shall also be a member of the component to be represented.

Section 3. Term of Office

3.1 The term of office for the President-Elect, Vice President, Immediate Past President, Recording Secretary and Alternate Speaker shall be for one year. Speaker of the House and Treasurer shall be for two years and shall begin at the close of the session at which elected.

3.2 The President-Elect, upon completion of the term of office, shall succeed to the office of President without election; to serve a term of one year or until a successor assumes office.

3.3 The President, upon completion of the term of office, shall become the Immediate Past President. The Immediate Past President shall be the living Association member who most recently has served at least a full term in the office of President.

3.4 The Trustee shall be selected by their Components and approved by the executive board and serve a term of two years or until a successor is selected. The Trustee is a voting member of the Executive Board.

3.4.1 Trustees serve as nonvoting liaisons to their Component Delegates in the House of Delegates.

Section 4. Vacancies

4.1 In the event of a vacancy in the office of President, the President-Elect shall serve as President for the unexpired term, and the full term immediately following.

4.2 In the event of a vacancy in the office of President-Elect, it shall be filled by a majority vote of the Board or at the next Annual Session in accordance with these Bylaws.

4.3 In the event of a vacancy in the offices of President and President-Elect, the Vice-president shall serve as President for the unexpired term.

4.4 In the event of a vacancy in the office of Vice-President, Recording Secretary, Treasurer, or Speaker of the House or Alternate Speaker of the House it shall be filled by a majority vote of the Executive Board.

4.5 In the event a vacancy in the office of Speaker of the House occurs during Annual Session and the Alternate Speaker of the House cannot serve; the House of Delegates shall elect a successor for the unexpired term.

4.6 In the event of a vacancy in the office of one of the Component Trustees, the Component who's Trustee has resigned shall elect a successor for the unexpired term, and this successor shall be approved by the Executive Board. If the Component does not elect a successor the President of the Association shall appoint one with Executive Board approval, for a term of one year or until their successor is elected.

4.7 In the event of a vacancy in the office of Immediate Past President, the office shall remain vacant until the next Annual Session. The duties of the Immediate Past President shall be appointed by the President and approved by majority vote of the Executive Board.

Section 5. Duties

5.1 The Duties of the elected officers shall be listed in the Association's Procedure Manual

Section 6. Compensation Officers, as such, shall not receive any compensation for their services as officers but the Executive Board may by resolution authorize reimbursement of expenses incurred in the performance of their duties. Such authorization may prescribe procedures for approval and payment of such expenses by designated officers of the Association.

Section 7. Resignation or Removal Any officer may resign at any time by giving written notice to the President or the Executive Board. Such resignation shall take effect at the time specified, or, if no time is specified, at the time of acceptance thereof as determined by the President or the Executive Board. Any officer may be removed for cause by a two-thirds vote of the Body, which elected said officer at any regular or special meeting at which a quorum is present. Sufficient cause for such removal may be violation of these Bylaws, the Principles of Ethics of the profession or any lawful rule, practice or procedure duly adopted by the Executive Board or House of Delegates or any other conduct deemed by the House of Delegates to be prejudicial to the best interests of this Association. For removal of an officer, it shall be necessary for the Body which elected said officer, to conduct a formal hearing, and such body may adopt such procedures as it deems necessary or appropriate for consideration of the removal of any officer pursuant to this section, provided due process is afforded to the party in question. Any officer who is no longer eligible for membership in the Association, or who is suspended or expelled from membership, shall be deemed to have automatically resigned from such office upon the date the ineligibility, suspension or expulsion becomes effective.

Article IX - Appointive Positions

Section 1. Appointive Positions - The appointive positions of this Association shall be the Editor of the Newsletter, the Historian, the Virginia Dental Hygienists' Association Consultant to the Virginia Board of Dentistry, committee Chairmen, Consultants, the Corresponding Secretary, the House of Delegates Secretary, the House of Delegates Pages, and such other officers as may be established by the Executive Board for the proper conduct of Association affairs.

Section 2. Qualifications - Qualifications for appointive positions shall be determined by the Executive Board.

Section 3. Appointment Upon approval of the Executive Board, the President shall appoint Association members to the

Appointive Positions.

Section 4. Vacancies - Vacancies shall be filled as they occur by a majority vote of the Executive Board.

Section 5. Duties - The persons holding Appointive Positions shall perform those duties prescribed by the Executive Board except as otherwise provided in these Bylaws and as outlined in the Scopes Manual.

Article X - Election Procedures

Section 1. Nomination of Candidates for Offices to be filled by the Nominating Committee. One or more nominations for each of the elective offices shall be presented annually to the House of Delegates. Additional nominations of qualified individuals may be made from the floor of the House of Delegates.

Section 2. Elections

2.1 The elective officers shall be elected during House of Delegates.

2.2 Trustees are approved at the VDHA July Executive Board meeting and installed during the 3rd House of Delegates.

2.3 The election of officers shall be by ballot vote, cast by delegates.

2.4 The majority of ballots cast shall elect. In the event no candidate receives a majority of the votes cast on the first ballot, the two candidates receiving the greatest number of votes shall be voted upon again by ballot.

Section 3. Installation

3.1 Elected officers shall be installed at the House of Delegates during the 3rd House.

Article XI - Meetings and Procedures

Section 1. House of Delegates of the Association There shall be one general meeting of the Association each year, which shall be designated as the House of Delegates of the Association, at which will be scheduled and such other activities as directed by the House of Delegates and the Executive Board. The time and place of the House of Delegates shall be determined by the Executive Board and published in the official publication of the Association.

Section 2. Admission to the House of Delegates

2.1 All members of this Association shall be entitled to admission to the House of Delegates and all of its meetings unless otherwise stipulated by the House of Delegates or by the Executive Board. Criteria to be listed in the Procedure Manual.

Section 3. Quorum Two-thirds of the voting members of the House of Delegates, a majority of the Executive Board, a Council, or a Committee shall constitute a quorum. In the absence of a quorum, those voting members present may adjourn the meeting until such time as a quorum is present.

Section 4. Rules and Procedures All meetings of the Association shall be governed by parliamentary law as set forth in Robert's Rules of Order (most recent edition) when it does not conflict with these Bylaws or procedures adopted by the House of Delegates or Executive Board.

Article XII - Publications

Section 1. Official Publications - The Association shall publish or cause to be published an official Publication, entitled The Virginia Curet.

Section 2. Objectives - The objective of all publications of the Association shall be to report, chronicle, and evaluate all significant activities and developments of scientific and professional interest to the Dental Hygiene profession.

Section 3. Frequency of Issue - The frequency of issue shall be determined by the Executive Board.

Section 4. Official Transactions and Reports - The official actions of the House of Delegates and the Executive Board and reports of officers, councils, and of committees shall be published under the direction of the Recording Secretary.

Section 5. Additional Publications - The Executive Board may authorize such additional publications, as it shall deem to be in the best interests of the Association.

Article XIII - Representation in ADHA

Section 1. District Trustee This Association, along with such other designated Constituents named by the American Dental Hygienists' Association, shall compose District III of the American Dental Hygienists' Association. The qualifications, nominations, elections, installations, vacancies and duties of the District Trustee shall be those determined by the Bylaws of the American Dental Hygienists' Association.

Section 2. House of Delegates This Association shall be represented by Delegates and Alternate Delegates as provided in the Bylaws of the American Dental Hygienists' Association.

2.1 Delegates and Alternate Delegates shall be members of this Association for at least two (2) years. Delegates and Alternate Delegates shall have served a minimum term of one year as a professional or student member of an ADHA national or constituent House of Delegates.

2.2 The Immediate Past President and President shall serve as the first two Association Delegates to the American Dental Hygienists' Association. If more than two Delegates are certified by the American Dental Hygienists' Association the additional Delegates shall be elected from the membership of this Association, one year prior to their term by the House of Delegates.

2.3 The President-Elect shall serve as the first Alternate Delegate to the American Dental Hygienists' Association House of Delegates. The additional Alternate Delegates shall be elected from the general membership of this Association. In the event that a Delegate or Alternate is unable to attend, the individual having the highest number of votes (at the VDHA Annual Session) for the position of Delegate/Alternate Delegate shall be given an opportunity to participate. If it is determined that all individuals who ran for this position are unable to attend, the VDHA President shall appoint an Alternate Delegate(s) with the approval of the Executive Board.

2.4 These Delegates and Alternate Delegates shall serve for a term of one year, or until their successors are elected.

Section 3. Duties - The duties of these officers shall include but not be limited to:

3.1 Represent the Association at all sessions of District III and the American Dental Hygienists' Association House of Delegates.

3.2 Keep this Association's membership informed of American Dental Hygienists' Association's activities.

3.3 Assist the American Dental Hygienists' Association's officers and the Central Office Staff as requested.

Article XIV - Liaison to the ADHA Institute for Oral Health

Section 1. Executive Board Recommendation for Appointment Upon approval of the Executive Board, the President shall recommend a liaison to the District III Trustee, for possible inclusion in the Trustee's recommendation to the ADHA Immediate Past President.

Article XV - Committees and Councils

Section 1. Classification and Duties

1.1 Standing Committees- The Standing Committees of this Association shall be established by the House of Delegates or Executive Board and shall continue to exist until the House of Delegates acts to terminate them. These Committees, their responsibilities, and procedures shall be defined in the Virginia Dental Hygienists' Association Procedure Manual.

1.2 Councils. Any two or more of the Committees may exist and function together as a Council. The Councils of this Association shall be established by the House of Delegates or Executive Board and shall continue to exist until the House of Delegates acts to terminate them. These Councils, their responsibilities and procedures shall be defined in the Virginia Dental Hygienists' Association Procedure Manual.

1.3 Special Committees Special Committees of this Association shall be established by the House of Delegates or by the Executive Board and shall automatically terminate upon completion of the task for which they were established. The responsibilities and procedures of these Committees shall be outlined in the Virginia Dental Hygienists' Association Procedure Manual.

1.4 Duties

1.4.1 Committees shall have such duties as are designated by either the House of Delegates, the Executive Board or as described in the Association's Procedure Manual, including the preparation and filing of such reports as may be necessary or appropriate. Committees shall report directly to the appropriate Council unless otherwise directed.

1.4.2 Councils shall have such duties as are designated by either the House of Delegates, the Executive Board or as described in the Association's Procedure Manual, including the preparation and filing of such reports as may be necessary or appropriate. Councils shall report directly to the Board and shall submit an annual report to the House of Delegates.

Section 2. Composition All Standing and Special Committees and Councils shall be composed of voting members of this Association. The composition of Standing Committees, Special Committees defined in the Association Procedure Manual.

2.1 Elected Members of Committees: There will be two members elected other than Trustees, to serve on the Budget and Finance Committee.

Section 3. Appointment The Chairmen of Standing Committees shall be appointed by the President with Executive Board approval. Members of Special Committees, one of whom shall be designated to serve as Chairman, shall be appointed by the President. Vacancies shall be filled in the same manner as appointments. Members of committees shall serve for a term of one year or until the committee is disbanded, whichever is sooner.

Section 4. Consultants All Committees and Councils of this Association, both Standing and Special, may request the President to appoint one or more consultants when the need for special assistance can be demonstrated.

Article XVI - Code of Ethics

Section 1. Professional Conduct of Members - The Code of Ethics of the Association as adopted by or as amended by a two-thirds vote of the members of the House of Delegates present and voting at any duly called meeting of the House of Delegates, and the Code of Ethics of the American Dental Hygienists' Association, shall govern the professional conduct of all members.

Article XVII - Miscellaneous

Section 1. Use of Funds The Association shall use its funds only to accomplish the objectives and purposes specified in these Bylaws, and no part of its funds shall inure, or be distributed to the members of the Association, except for charitable purposes of the Association. Charitable purposes shall be defined as activities, programs, services and/or professionals that advance the mission and vision of Association.

Section 2. Dissolution In the event of the dissolution of the Association, the Executive Board shall, after paying or making provision for the payment of all of the liabilities of the Association, distribute all of the remaining assets of the Association (except any assets held by the Association upon condition requiring return, transfer or other conveyance in the event of dissolution, which assets shall be returned, transferred or conveyed in accordance with such requirements) to the ADHA, or, if the ADHA is no longer in existence, exclusively for the purposes of the Association in such manner, or to such organization or organizations as shall at the time qualify as a tax- exempt organization or organizations recognized under Sections 501 (c)(3) or 501 (c)(6) of the Internal Revenue Code of 1986, as amended (the "Code") or the corresponding provisions of any future United States Internal Revenue statute, as the executive board shall determine. Any such assets not so disposed of shall be disposed of by the court of general jurisdiction of the county in which the principal office of the Association is then located, exclusively for such purposes in such manner, or to such organization or organizations that are organized and operated exclusively for such purposes, as said court shall determine.

Section 3. Indemnification The Association shall have the power to indemnify any person who is or was a Delegate, Trustee, officer, employer or agent of the Association or who is or was serving at the request of the Association as a Delegate, Trustee, director, officer, employee or agent of another association, corporation, partnership, joint venture, trust or other enterprise, to the full extent permitted by law. The Association may purchase and maintain insurance on behalf of any person who is or was a Delegate, Trustee, officer, employee or agent of the Association, or who is or was serving at the request of the Association as a Delegate, Trustee, director, officer, employee or agent of another association, corporation partnership, joint venture, trust or other enterprise against any liability asserted against him or her and incurred by him or her in any such capacity, or arising out of his status as such, whether or not the association would have the power to indemnify him or her against such liability.

Section 4. Representation in other Professional Associations

4.1 The Virginia Dental Hygienists' Association has the prerogative to be represented or to hold membership in other professional associations with the approval of the Executive Board and the ratification by the House of Delegates of this Association. Criteria for and regulations concerning membership or representation in other professional associations shall be determined by that professional association. Membership in other professional associations shall not be in conflict with the Bylaws or Principles of Ethics of this Association.

4.2 Representatives to said professional associations shall be elected by the Executive Board and ratified by the House of Delegates.

Section 5. Implementation Aids for Bylaws There shall be a document known as the Procedure Manual, which shall function as a supplement to, and guideline for carrying out the Association Bylaws. It shall contain a section for each office, committee, and Council of this Association. This Manual is to be a working document of guidelines for the operation of business and activities of this Association.

Section 6. Reimbursement Persons submitting reimbursements to the Treasurer must do so within 30 days of the incurred expense date. Failure to submit receipt within stated time frame will result in the loss of reimbursement. Treasurer must remit reimbursement within 30 days of receipt. Failure of the Treasurer to remit reimbursement within stated time frame, may result in an external audit or audit by the Executive Board.

Article XVIII - Amendments

Section 1. Amendments These Bylaws may be repealed, amended in whole or in part, or new provisions added, by a two-thirds affirmative vote of the members of the House of Delegates present and voting at any regular meeting or any special meeting called for that purpose, provided written and/or electronic notice of the nature of the proposal shall have been sent to all Delegates at least 60 days prior to any such meeting. If an electronic notice is sent, the maker will have written copies of the proposed change available for the Pre-Annual Session Executive Board Meeting. A new proposed bylaw or bylaw change can be presented at the 1st House of Delegates as "New Business". Each proposal must be adopted by the affirmative vote of $\frac{3}{4}$ of the Delegates to be presented and referred to a reference committee. The maker of the proposed change must provide and distribute copies to the entire House of Delegates.

Section 2. Effective Date - Any action relative to changes in these Bylaws shall become effective upon the date provided in the proposed change or if no date is set forth, the effective date shall be the date upon which the change is adopted

Article XIX - Supremacy

These Bylaws of this Association shall not be in conflict with the Bylaws of ADHA, which shall be the supreme law of the Association. A current copy of these Bylaws shall be on file with the Executive Director of ADHA.

Updated October 2021

Policy Manual of the Virginia Dental Hygienists' Association

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ADHA VISION STATEMENT AND GOALS

R 7-91

The Virginia Dental Hygienists' Association supports the current vision statement and the current goals of the American Dental Hygienists' Association.

R 6- 21

The Virginia Dental Hygienists' Association's mission supports inclusion, diversity, equity, and access: and recognizes the value each adds to our organization and the quality of our programs and services.

CONTINUING EDUCATION

R 9-15

CONTINUED COMPETENCE

That Virginia Dental Hygienists' Association advocates continued competence, lifelong learning and ongoing professional development for dental hygienists.

R 8-2020

CONTINUING EDUCATION CONTENT

The Virginia Dental Hygienists' Association advocates that the Virginia Board of Dentistry accept higher education credits to any of the professional roles of the dental hygienist, including but not limited to clinical, educational, administrative, research, entrepreneurial, public health and corporate positions with advocacy being an integral component of all for continuing education credit.

R 11-93

CONTINUING EDUCATION REGISTRATION

The Virginia Dental Hygienists' Association assesses a member and potential member fee for "all" continuing education courses. A potential member, who registers the day of a VDHA sponsored continuing education course, may apply the difference between the member and potential member fee towards membership in the VDHA and ADHA.

R 4-93

MANDATORY CONTINUING EDUCATION

The Virginia Dental Hygienists Association supports mandatory continuing education for license renewal and/or reinstatement.

EDUCATION

R 6-15

ACCREDITATION STANDARDS

The Virginia Dental Hygienists' Association supports accreditation standards that prepare entry level dental hygienists to assume all the professional roles of a dental hygienist in a variety of settings to meet the oral and overall health care needs of the public.

R 3-17

DENTAL HYGIENE PROCESS OF CARE

The Virginia Dental Hygienists' Association supports dental hygiene curricula that leads to competency in the Dental Hygiene Process of Care: assessment, dental hygiene diagnosis, planning, implementation, evaluation, and documentation of preventive and therapeutic oral health care. This care may be provided in independent, interdependent, and collaborative relationships with the patient/client and health care team members.

R 4-12/2-86

DENTAL HYGIENE SCHOOLS AND PROGRAMS

The Virginia Dental Hygienists' Association endorses the continuation and expansion of currently accredited dental hygiene programs, and initiation of new dental hygiene programs, only when there is:

- Conduction of a comprehensive evidence-based needs assessment to support the development and sustainability of the program, and it is further documented that an existing program cannot meet these needs.
- Documented evidence-based, ongoing manpower need that cannot be met by currently licensed dental hygienists in the region.
- Documented qualified applicant pool and potential patient pool.
- An offered integrated curriculum that culminates in a baccalaureate degree in dental hygiene.
- The financial resources to initiate and maintain dental hygiene educational standards.
- Endorsement by the component and constituent dental hygienists' associations, community partners and potential employers.
- Documentation that accreditation standards have been met or exceeded prior to students' acceptance.

R 5-88

EDUCATION INSTITUTIONAL SUPPORT

The Virginia Dental Hygienists' Association expresses Association support to appropriate agencies and/or legislative bodies for the existing dental hygiene programs in Virginia and, supports allocation and/or investment of funding and other resources to these existing programs to ensure continuing quality in the dental hygiene education process in Virginia.

R 4-98

INTERNSHIPS/EXTERNSHIPS

The Virginia Dental Hygienists' Association supports externships and internships within accredited dental hygiene programs in order for students to gain practical experience in public health and alternative practice settings.

R 9-2020

INTERPROFESSIONAL EDUCATION

That Virginia Dental Hygienists' Association supports interprofessional education (IPE) into the dental hygiene curriculum and continuing education.

R 3-04

LOAN FORGIVENESS

The Virginia Dental Hygienists' Association advocates loan forgiveness programs for licensed dental hygienists who provide dental hygiene services to underserved sectors of the population.

R 14-92

PRECEPTOR TRAINING

The Virginia Dental Hygienists' Association is opposed to the recognition of preceptor training or other mechanisms for alternative educational or training programs, which undermine existing minimum educational requirements for the dental hygiene scope of practice.

R 5-98

PROGRAM ADMINISTRATION

The Virginia Dental Hygienists' Association advocates that dental hygiene educational programs be administered or directed only by a licensed dental hygienist with a foundation in higher education and program administration.

R 6-80

RADIATION STANDARDS

The Virginia Dental Hygienists' Association supports educational standards and proven minimal competency in radiation, physics, safety, and technique for all dental office personnel responsible for exposing radiographic films in the dental environment.

R 10-2020

TECHNOLOGICAL EDUCATIONAL SYSTEMS

The Virginia Dental Hygienists' Association supports the development and implementation of remote learning instructional platforms only when all educational content is provided through an accredited dental hygiene program.

ETHICS

R 9-92

ACCESS TO TOTAL HEALTH CARE

The Virginia Dental Hygienists' Association advocates access to total health care including oral health care for all people.

R 5-08

CULTURAL AND LINGUISTIC COMPETENCE

The Virginia Dental Hygienists' Association advocates cultural and linguistic competence for health professionals.

R 11-2020

EDUCATION DIVERSITY

The Virginia Dental Hygienists' Association is an inclusive organization that continues to encourage diversity within the profession of dental hygiene.

R 1-15

ETHIC AND LEGAL RESPONSIBILITY

The Virginia Dental Hygienists' Association maintains that dental hygienists are ethically and legally responsible and directly accountable for their professional conduct, decision-making and quality of services and actions as guided by the ADHA Code of Ethics.

R 1-2020

LOCAL, STATE AND NATIONAL CRISIS

The Virginia Dental Hygienists' Association advocates dental hygienists be included in local, state, and national crisis response policies.

R 1-94

MISREPRESENTATION

The Virginia Dental Hygienists' Association opposes the provision of dental hygiene services by unlicensed personnel that results in misrepresentation of these services to both consumers and third party payers.

R 1-02

NONDISCRIMINATION

The Virginia Dental Hygienists' Association advocates an environment free of discrimination and harassment.

R 8-98

PRACTICE SETTING: SUSPECTED ABUSE REPORTING

The Virginia Dental Hygienists' Association advocates that dental hygienists, as health care professionals, are responsible for reporting suspected abuse and/or neglect to the proper authorities.

R 6-18

VDHA & COMPONENT LETTERHEAD

Virginia Dental hygienists' Association or Component's authorized members are entitled to use the VDHA or Component letterhead official logo or name for correspondence, advertising and continuing education certificate distribution. At no time, can any individual or special interest group use the auspices or resources of the Virginia Dental Hygienists' Association or Component letterhead, official logo or name without the express approval of the authorized members of the corresponding Executive Board or Continuing Education Chair.

LICENSE AND REGULATION

R 12-2020

AUTONOMY OF DENTAL HYGIENE

The Virginia Dental Hygienists' Association supports autonomy of dental hygiene education, licensure, and practice and accepts the responsibility for serving as the recognized authority for the profession of dental hygiene.

R 1-96

BASIC LIFE SUPPORT

The Virginia Dental Hygienists' Association supports the current basic life support for health care provider course participation as a prerequisite for license or renewal of license in Virginia.

R 2-97

BOARD OF DENTISTRY REPRESENTATION

The Virginia Dental Hygienists' Association supports the appointment of the proportionate representation of dental hygienists who have graduated from an accredited dental hygiene programs as full voting and policy-making members of boards/committees that regulate the practice of dental hygiene.

R 2-84

CONSUMER REPRESENTATION

The Virginia Dental Hygienists' Association supports the appointment of consumers as full voting and policy-making members of boards/committees that regulate the practice of dental hygiene.

R 8-01

EDUCATIONAL STANDARDS

The Virginia Dental Hygienists' Association opposes reduction of educational standards, and/or requirements for initial licensure of dental hygienists.

R 10-01

ELIGIBILITY REQUIREMENTS FOR NATIONAL BOARD

The Virginia Dental Hygienists' Association supports that the eligibility requirements for the National Board Dental Hygiene Examination administered by the Joint Commission on National Dental Examination are restricted to graduates and graduate eligible students of accredited dental hygiene programs.

R 13-2020

ELIMINATION OF PATIENT CLINICAL EXAMINATION

The Virginia Dental Hygienists' Association supports elimination of the live patient procedure-based, single encounter clinical examination for candidates who are graduates of Commission on Dental Accreditation (CODA) accredited dental hygiene programs and who are eligible to take the National Board Dental Hygiene Examination.

R 7-92/12-15

EXAMINER QUALIFICATIONS

The Virginia Dental Hygienists' Association recognizes and advocates the utilization of licensed dental hygienists as the most qualified professional to evaluate candidates for dental hygiene licensure by examination or endorsement. The individual must be a graduate of an accredited dental hygiene program provided in a college or institution of higher education. The program shall be accredited by a national agency recognized by the United States Department of Education and/or appropriate national voluntary agency recognized by the American Dental Hygienists' Association.

R 9-01

LICENSURE BY ENDORSEMENT

The Virginia Dental Hygienists' Association advocates and encourages a State Board of Dentistry or a State Board of Dental Hygiene to accept an applicant for licensure by endorsement when the following minimum criteria are met:

- Graduation from an accredited dental hygiene program
- Successful completion of both an American Dental Hygienists' Association recognized national board dental hygiene examination and regional and/or state board examination.
- Possession of a valid dental hygiene license in another state/jurisdiction and fulfillment of the criteria for documentation of professional competency.
- Absence of pending and/or final disciplinary action in any other state/jurisdiction in which the individual has been licensed.

R 4-21

LICENSURE PORTABILITY

The Virginia Dental Hygienists' Association supports dental hygiene licensure portability for graduates of Commission on Dental Accreditation (CODA) accredited dental hygiene programs.

R 2-2020

NATIONAL PROVIDER IDENTIFICATION NUMBER (NPI)

The Virginia Dental Hygienists' Association advocates for every dental hygienist to apply for and obtain a National Provider Identification (NPI) number.

R-1-17

ORAL ASSESSMENT AND EVALUATION

The Virginia Dental Hygienists' Association advocates for a comprehensive oral assessment and evaluation by a dental hygienist or a mid-level oral health practitioner, with referral for appropriate follow up care, for students entering into early childhood, primary, middle, and secondary education.

R 5-2021

OROFACIAL MYOFUNCTIONAL THERAPY

The Virginia Dental Hygienists' Association acknowledges and supports licensed/registered dental hygienists who are educated in Orofacial Myofunctional Therapy (OMT). Those dental hygienists educated in OMT may provide orofacial myofunctional assessments and treatment independently in a variety of practice settings and for patients of all ages.

R 2-18

PRESCRIBE, ADMINISTER AND DISPENSE AGENTS

The Virginia Dental Hygienists' Association supports the dental hygienists' ability to possess, prescribe, administer and dispense all evidence-based preventive and therapeutic agents.

R 14-2020

REGIONAL TESTING: DENTAL HYGIENE EXAMINERS

The Virginia Dental Hygienists' Association supports policy to require a registered dental hygienist to be actively involved as an examiner and in the development, construction and evaluation of any regional testing agency examination recognized by the ADHA.

R 9-86

REGIONAL TESTING FOR DENTAL HYGIENE LICENSE

The Virginia Dental Hygienists' Association recognizes that demonstration of competence to ensure quality of service and supports the efforts of State Boards of Dentistry to acknowledge mechanisms that validate the competence of dental hygienists and to safeguard the public.

R 4-02

SCOPE OF PRACTICE PRESERVATION

The Virginia Dental Hygienists' association supports the action of the Virginia Board of Dentistry to modify Section 2 of 18 VAC 60-20-220 of the "Rules and Regulations" governing the Practice of Dentistry and Dental Hygiene, dated June 21, 2000 to read: Polishing of natural and restored teeth using air polishers, rotary cups or brushes and appropriate polishing agents.

R 1-13/5-09

SELF-REGULATION

Regulation of *dental hygiene* practice by dental hygienists who define the scope of practice, set educational requirements and licensure standards, and govern *dental hygienists*.

R 11-01

SUPPORT OF NATIONAL BOARD

The Virginia Dental Hygienists' Association supports the development and administration of a national board examination for the profession of dental hygiene administered by an American Dental Hygienists' Association recognized agency.

The Virginia Dental Hygienists' Association supports recognition of a Dental Hygiene Applied Science Degree which is acquired through the completion of an accredited dental hygiene program.

R 1-21

VACCINE ADMINISTRATION

The Virginia Dental Hygienists' Association supports the education, training, and authorization of dental hygienists in the procedure of vaccine administration to advance the effort of protecting and preserving public health.

MISCELLANEOUS

R 5-10

ADVOCATES

The Virginia Dental Hygienists' Association supports Dental Hygienists as advocates for the profession of dental hygiene and related issues.

R 2-03

ASSOCIATION DOCUMENTS

Any document used for conducting operations of the Virginia Dental Hygienists' Association, including but not limited to the House of Delegates, Scopes and Policy Manuals, and Officer and Committee files become the property of the Virginia Dental Hygienists' Association and are passed on to new officers, chairman, and delegates and do not become the property of the individual. The Executive Board reserves the right to seek legal action to obtain files.

R 1-12/5-83

CHAIN OF COMMAND

The Virginia Dental Hygienists' Association wishes to be represented by its officers in a unified manner so as to avoid misinterpretation, and recognizes that the officers directly involved with policy making are most knowledgeable as to current activities and events. Therefore, the official chain of command will be in the order of President, President-Elect and Immediate Past President. The officer shall consult with the American Dental Hygienists' Association prior to any recorded interview. Component officers shall contact the Virginia Dental Hygienists' Association chain of command prior to any recorded interview or any official presentation of a policy nature.

R 15-15

CONTRACT REVIEW COMMITTEE

The Virginia Dental Hygienists' Association Contract Review Committee be dissolved and that the contract duties will be assumed by the Budget and Finance Committee.

R 16-2020

HEALTH INSURANCE

The Virginia Dental Hygienists' Association advocates that all health insurance programs include benefits for educational, diagnostic, preventive, restorative and therapeutic oral health care.

R 14-21

MAILING LIST AND CONTACT INFORMATION

Release of the Virginia Dental Hygienists' Association mailing list and email addresses can be made available for any cause we support with the following stipulations: the list will only be used for the intended purpose and not shared, given, or sold to any party. VDHA event attendees must give expressed permission to release their contact information to third parties

R 6-16

PATIENT-CENTERED OUTCOMES RESEARCH

The VDHA advocates for Patient-Centered Outcomes Research that focuses on preventive and oral health interventions that leads to improved health, quality care and increased patient satisfaction in all practice settings.

R 2-82

POLITICAL CONTRIBUTIONS

The Virginia Dental Hygienists' Association does not contribute financially to any political candidate seeking a state or federal office.

R6-13

PUBLIC HEALTH, EDUCATION AND PROFESSIONAL AFFAIRS COUNCIL

Be it resolved that VDHA merge the Public Health and Education Council with the Governmental and Professional Affairs Council into one Council called the Public Health, Education and Professional Affairs Council.

R 5-05

REMEMBRANCE OF ALICE BECKER HINCHCLIFFE WILLIAMS

The Virginia Dental Hygienists' Association perpetually memorializes Alice Becker Hinchcliffe Williams, our colleague and benefactor, through a named scholarship administered by the ADHA Institute for Oral Health to be awarded annually.

R 8-14/1-07

SIGNING ASSOCIATION CONTRACTS

The Virginia Dental Hygienists' Association President shall direct line officers, committee and/or council chairs to sign contracts after the VDHA Contract Review Committee has reviewed and approved them with a majority vote. A decision should be made within the time frame requested by the person submitting the contract.

R 8-09/1-99

STUDENT ADVISORS

The Virginia Dental Hygienists' Association recommends all Student Chapters of the American Dental Hygienists' Association advisors in the Commonwealth of Virginia to be Active, Life or Retired members of the Virginia Dental Hygienists' Association.

R 8-16

TELEDENTISTRY

VDHA advocates the use of teledentistry for collaborative diagnosis and treatment by licensed dental hygienists and dentists.

PUBLIC HEALTH

R 5-04

BIO-TERRORISM AND CATASTROPHE

The Virginia Dental Hygienists' Association supports the inclusion and utilization of dental hygienists in response to events of bio-terrorism and catastrophe.

R 11-10

COLLABORATIVE CARE

The Virginia Dental Hygienists' Association affirms its support for optimal oral health for all people and is committed to collaborative relationships, partnerships and coalitions that improve access to oral health services.

R 6-98

COMMUNITY PROJECTS

The Virginia Dental Hygienists' Association supports community health education programs and multiple approaches to the prevention of oral diseases.

R 7-21

COMMUNITY OUTREACH & CARE COORDINATION

The Virginia Dental Hygienists' Association supports the dental hygienists' role in community outreach, care coordination, and addressing social determinates of health.

R 9-21

COMMUNITY OUTREACH POPULATIONS

The Virginia Dental Hygienists' Association advocates connecting community outreach populations to resources, information, treatment and referrals where appropriate.

R 11-94

FOOD PROGRAMS

The Virginia Dental Hygienists' Association advocates food programs that contribute to the total nutritional needs of the public, especially children, and to the development of eating habits consistent with the Dietary Guidelines of Americans. The Virginia Dental Hygienists' Association advocates limiting the availability of food and beverage programs that may be harmful to oral health.

R 23-2020

IMMUNITY

The Virginia Dental Hygienists' Association supports legislation granting immunity to dental hygienists from dental or medical malpractice liability when responding to any disaster, emergency and/or public health emergency, so declared by an appropriate authority.

R 6-14/13-96

MISLEADING ADVERTISING

The Virginia Dental Hygienists' Association advocates advertising supported by evidence based research and supports professional and consumer groups who promote these efforts.

R 5-93

NATIONAL DENTAL HYGIENE MONTH

Upholding the American Dental Hygienists' Association's vision to increase the awareness of and ensure access to quality oral health care, and represent and promote the interests of dental hygienists; the Virginia Dental Hygienists' Association supports and actively participates in National Dental Hygiene Month.

R 7-2020

NUTRITION

The Virginia Dental Hygienists' Association supports efforts to promote nutrient dense food and beverages and to encourage the reduction of unhealthy options within the school systems.

R 10-94

NUTRITIONAL GUIDELINES

The Virginia Dental Hygienists' Association supports nutritional guidelines and advocates programs that promote total health and encourages media advertising and public education that promote healthy eating habits and wellness.

R 7-97

PREVENTIVE PROGRAMS

The Virginia Dental Hygienists' Association advocates increased funding for preventive programs designed to provide oral health services to underserved sectors of the population.

R 13-14/6-10/2-99

PUBLIC ORAL HEALTH

The Virginia Dental Hygienists Association supports:

- a. Comprehensive, evidence-based, interprofessional, preventive, restorative and therapeutic care for all individuals
- b. Promotion of public and professional awareness of the need for care
- c. Public funding where appropriate, third party payment or other remuneration methods for such services

R 7-14/7-11/13-94

TOBACCO INTERVENTION AND CESSATION

The Virginia Dental Hygienists' Association advocates a tobacco-free environment and supports laws, which prohibit the marketing and distribution of nicotine delivery and promotional look-alike products that encourage tobacco use. Further, the Virginia Dental Hygienists' Association supports the role of the dental hygienist in prevention and cessation of tobacco usage through education and an interprofessional coordinated team approach to reduce the burden of chronic disease.

PRACTICE

R 18-2020

CAREER RECRUITMENT

The Virginia Dental Hygienists' Association supports efforts in career recruitment to achieve a diverse population in the profession of dental hygiene

R 4-11

COLLABORATIVE PRACTICE

The Virginia Dental Hygienists' Association advocates that dental hygiene practice is an integral component of the health care delivery system and that the services provided by a dental hygienist may be performed in collaboration with other health care professionals within the overall context of the health needs of the patient.

R 6-11

COMPREHENSIVE ASSESSMENT

The Virginia Dental Hygienists' Association supports comprehensive risk-based assessment of the patient's needs prior to and throughout the delivery of oral health services.

R 19-2020

PRACTICE COMPREHENSIVE CARE: The Virginia Dental Hygienists' Association advocates for comprehensive oral health assessments that include an intraoral and extraoral head and neck examination by a registered dental hygienists, to facilitate early detection of any abnormalities and referral for a definitive diagnosis and treatment.

R 4-10

DENTAL HYGIENE DIAGNOSIS

Virginia Dental Hygienists' Association advocates that the dental hygiene diagnosis is a necessary and intrinsic element of dental hygiene education and scope of practice.

R 11-12

DIRECT ACCOUNTABILITY

The Virginia Dental Hygienists' Association upholds that dental hygienists are ethically and legally responsible and directly accountable for the quality of services they provide.

R 5-18

DIRECTION

Section 54.1 1-2722 of the Code of Virginia requires the licensed dental hygienist to practice under the direction, general or remote supervision of a licensed dentist as regulated by the Board of Dentistry.

R 7-94/4-15

DIRECT REIMBURSEMENT

The Virginia Dental Hygienists' Association advocates that dental hygienists, as primary care providers, receive direct reimbursement for services rendered.

R 10-15/9-94

EDUCATION, PRACTICE, LICENSE AND ACCOUNTABILITY

The Virginia Dental Hygienists' Association recognizes the dental hygienist as an educated licensed professional who has graduated from an accredited dental hygiene program provided in a college or institution of higher education. The program shall be accredited by a national agency recognized by the United States Department of Education and/or an appropriate national voluntary agency and whose qualifications are confirmed by nationally recognized didactic examination, license and a defined scope of practice. State mandated clinical and didactic examinations may also be required for license and practice. The dental hygienist practices in health oriented settings and is competent to provide dental hygiene services without supervision; the dental hygienist is accountable both legally and ethically for the quality of dental hygiene services and the client's oral health care as it relates to dental hygiene practice. The Virginia Dental Hygienists' Association recognizes and supports the right of a dental hygienist, who is a graduate of an accredited program and currently licensed to own the dental hygiene portion of a dental practice and to enter into a contractual agreement to provide dental hygiene services in accordance with state dental and/or dental hygiene practice acts.

R 2-17

EMERGING TECHNOLOGIES

The Virginia Dental Hygienists' Association advocates the development and utilization of emerging technologies that maximize total health and safety to serve as a means to reduce health disparities.

R 7-16/2-98

EVIDENCE BASED PRACTICE

The Virginia Dental Hygienists' Association advocates evidence based, patient/client centered, comprehensive dental hygiene practice for the prevention of oral disease and the reduction of risk associated with systemic disease.

R 5-13

EXPANDED SETTINGS/DIRECT ACCESS

The Virginia Dental Hygienists' Association advocates that dental hygiene and/or dental practice acts be amended so that the services of dental hygienists can be utilized in all settings and directly accessible by the public.

R 20-2020

EXPANDING ACCESS

The Virginia Dental Hygienists' Association supports expanding direct access to educational, diagnostic, preventive, restorative and therapeutic care within the dental hygiene scope of practice.

R 3-2020

FAIR LABOR STANDARDS ACT

The Virginia Dental Hygienists' Association supports the federal government's Fair Labor Standards Act in which dental hygienists must, as employees, be issued a W2 by their permanent or temporary employers with appropriate government withholdings made from their wages, as appropriate to this statute.

R 4-97

INFECTIOUS DISEASE TRANSMISSION GUIDELINES

The Virginia Dental Hygienists Association supports the Centers for Disease Control and Prevention's (CDC) guidelines for preventing the transmission of infectious disease.

R 1-74

INTRAORAL PROCEDURE REGULATION

The Virginia Dental Hygienists' Association supports the distinction between the dental hygienist and the dental assistant in reference to the reassignment of additional expanded services. The Virginia Dental Hygienists' Association supports the performance of intra-oral procedures by regulated dental personnel.

R 4-17

ORAL HEALTH DIAGNOSTIC AND PROCEDURE CODES

The Virginia Dental Hygienists' Association advocates implementation and expansion of oral health diagnostic and procedure codes consistent with evidence-based practices in dentistry and dental hygiene. The VDHA advocates for dental hygiene representation on committees and work groups that develop diagnostic and procedure codes.

R 13-93

ORAL PROPHYLAXIS REGULATION

The Virginia Dental Hygienists' Association advocates that an oral prophylaxis be performed only by a licensed dental hygienist or licensed dentist.

R 7-13

PAIN MANAGEMENT UTILIZATION

The Virginia Dental Hygienists' Association advocates that the scope of dental hygiene practice includes utilization and administration of appropriate pain and anxiety control modalities by the dental hygienist who has completed the required clinical and didactic education.

R 5-91

PRIMARY CARE PROVIDER

The Virginia Dental Hygienists' Association recognizes the dental hygienist as a primary care provider of dental hygiene services.

R 7-80

RADIATION SAFETY STANDARDS

The Virginia Dental Hygienists' Association supports the active involvement of the dental profession: dentists, dental hygienists, and dental assistants, in reviewing, revising, maintaining and monitoring quality standards for radiation safety and health of the public.

R 4-91

RECRUITMENT PROGRAMS

The Virginia Dental Hygienists' Association advocates that dental hygienists be the primary professionals to develop, co-ordinate and evaluate dental hygiene career recruitment programs that include entry, retention, and re-entry into the dental hygiene profession.

R 22-2020

ROLES AND SETTINGS

The Virginia Dental Hygienists' Association supports the broadening of the scope of dental hygiene practice to meet the health care needs of the public of Virginia. The Virginia Dental Hygienists' Association endorses the implementation of the scope of dental hygiene practice through a variety of settings in which oral health care is delivered. Within these settings a dental hygienist may serve in any of the professional roles to include clinical, educational, administrative, research, entrepreneurial, public health and corporate positions with advocacy being an integral component of all. The Virginia Dental Hygienists' Association supports the broadening of the scope of dental hygiene practice by actively pursuing legislative avenues. Soliciting the cooperation of other health organization and governmental agencies to affect positive change in the statutes of the Commonwealth of Virginia, which govern the practice of dental hygiene and in the Rules and Regulations of the Virginia Board of Dentistry for the practice of dental hygiene, is also pursued.

R 6-94

SAFETY METHODS

The Virginia Dental Hygienists' Association recommends that safety methods, including monitoring, be used in settings where known or potential occupational hazards exist.

R 6-09

SCOPE OF PRACTICE

Virginia Dental Hygienists' Association supports that the acts of scaling, root planing, or scaling and root planing of natural and restored teeth are services that shall be provided only by a licensed dental hygienist or dentist.

R 21-2020

STANDARD PRECAUTIONS

The Virginia Dental Hygienists' Association advocates the utilization of standard infection and exposure control precautions, and maximum work site safety and training to protect the health and safety of both practitioner and patient.

R 13-15/5-02

UTILIZATION/PRACTICE SETTINGS

The Virginia Dental Hygienists' Association endorses direct access to dental hygiene care provided by dental hygienists who are graduates of accredited dental hygiene programs by:

- a. Maximizing the utilization of services that dental hygienists are educated to provide.
- b. Implementing remote supervision in all settings.
- c. Increasing the practice settings where dental hygienists can provide services.
- d. Obtaining Medicaid provider status for direct reimbursement of care delivered by the dental hygienist.
- e. Eliminating restrictions on the number of dental hygienists allowed within practice settings

R 10-10

WORKFORCE MODELS

The Virginia Dental Hygienists' Association supports oral health care workforce models that culminate in: graduation from an accredited dental hygiene institution, professional licensure and direct access to care.

RESEARCH

R 2-08

EVIDENCE-BASED MODALITIES

The Virginia Dental Hygienists' Association advocates the use of evidence-based modalities such as fluoride therapies and pit and fissure sealants in the risk assessment, prevention and treatment of dental caries, as well as education of

the public and other health professionals regarding these preventive and therapeutic benefits.

R 1-08

EVIDENCE-BASED PRACTICE

The Virginia Dental Hygienists' Association adopts evidence-based practice as it relates to the profession of dental hygiene to be defined as the "conscientious, explicit, and judicious use of current best evidence in making decisions about the care of individual clients. The practice of evidence-based dental hygiene requires the ingredients of individual clinical expertise and client preferences with the best available external clinical evidence from systematic research."

R 3-91

TRANSMISSION OF DISEASE

The Virginia Dental Hygienists' Association advocates research to quantifiably assess the potential for transmission of all infectious diseases during the delivery of professional oral health services.

GLOSSARY

R 2-15/22-14

ADVANCED DENTAL HYGIENE PRACTITIONER

A licensed dental hygienist who has graduated from an accredited dental hygiene program, obtained a baccalaureate degree and has completed an advanced graduate level curriculum approved by the American Dental Hygienists' Association, which prepares the dental hygienist to provide evidence-based diagnostic, preventive, restorative and therapeutic services directly to the public.

R21-14

ADVANCED PRACTICE DENTAL HYGIENE

- a. Provision of clinical and diagnostic services that require advanced clinical decision-making, judgment and problem solving beyond those of the initial licensure hygienist.
- b. Completion of a clinical and academic educational program beyond the first professional degree required for licensure which qualifies the dental hygienist to provide advanced practice services.
- c. Documentation of proficiency such as professional certification.

R 13-10

AT-RISK POPULATIONS

A specific individual, group or subgroup that is more likely to be exposed or is more sensitive to a disease or condition than the general population whether it is due to health status, socioeconomic status, ethnicity, or other factors.

R 8-21

CARE COORDINATION

Patient-centered activity designed to connect the patient, caregivers, care team, providers, and specialists to share information and create strategies to meet the needs of the patient.

R 7-12

COLLABORATIVE PRACTICE

An agreement that authorizes the dental hygienist to establish a cooperative working relationship with other health care providers in the provision of patient care.

CONTINUED COMPETENCE

The ongoing application of knowledge, judgment, attitudes, and abilities in a manner consistent with evidence-based standards of the profession.

R 3-08

CULTURAL COMPETENCE

The awareness of cultural differences among all populations, respect of those differences and the application of that knowledge to professional practice.

R 3-10

DENTAL HOME

A relationship between a person and a specific team of health professionals, led by a licensed dental provider. The dental home is an ongoing partnership that coordinates comprehensive, accessible and culturally sensitive care through delivery of oral health services as part of integrated health care.

R 2-14/1-05/4-99

DENTAL HYGIENE

- a. The science and practice of the recognition, prevention and treatment of oral diseases and conditions. This process includes assessment, diagnosis, planning, implementation, evaluation and documentation.
- b. The profession of dental hygienists.
- c. Dental hygiene procedures include but are not limited to: supra and subgingival scaling, root debridement, polishing as appropriate and any other services corresponding with dental hygiene.

R1-14

DENTAL HYGIENE DIAGNOSIS

A dental hygienist is educationally qualified and licensed to provide the identification of an individual's health behaviors, attitudes and oral health care needs. The dental hygiene diagnosis requires evidence-based analysis and interpretation of assessments in order to reach conclusions about the patient's dental hygiene treatment needs. The dental hygiene diagnosis provides the basis for the dental hygiene care plan.

R 3-14/2-05/5-99

DENTAL HYGIENIST

A primary care oral health professional who has graduated from an accredited dental hygiene program in an institution of higher education, licensed in dental hygiene to provide education, assessment, research, administrative, diagnostic, preventive and therapeutic services that support overall health through the promotion of optimal oral health.

R 2-12

DENTAL PUBLIC HEALTH SETTING

Any environment where population-based, community-focused oral health interventions can be used and evaluated as a means to prevent or control disease.

R 5-15/17-14

DIRECT ACCESS

Dental hygienists can initiate treatment based on their assessment and diagnosis of patients' needs without the specific authorization or presence of a dentist and maintain a provider-patient relationship.

R18-14

DIRECT ACCESS SETTINGS

Any setting in which dental hygiene services can be provided based on the dental hygienist's assessment and diagnosis of patient's needs without the specific authorization or presence of a dentist and maintain a provider- patient relationship.

R 5-12

DIRECT PAYMENT

The licensee rendering oral health services shall be the direct recipient of payment.

R 11-12

DIVERSITY

The characteristics, ideas, backgrounds and worldviews in a community that make people unique.

R4-14

EVALUATION

The extent to which the client has achieved the goals specified in the dental hygiene care plan. The dental hygienist uses evidence-based research to continue, discontinue, or modify the care plan based on the ongoing reassessments and subsequent diagnosis.

R 2-10

FACT SHEET

A document that summarizes key points of information for distribution.

R 2-21

HEALTHCARE DELIVERY SYSTEM

Any organization of people, institutions and/or resources that effectively and efficiently deliver healthcare services to meet the health needs of all populations.

R 5-16

HEALTH EQUITY

Attainment of the highest level of health for all people.

R 12-21

INCLUSION

The act of ensuring all people have equal access and feel welcome, safe, and empowered to contribute, influence and participate.

R20-14

INDEPENDENT PRACTITIONER

A dental hygienist who provides dental hygiene services to the public through direct agreement with each client.

R 11-15/19-14

INITIAL LICENSURE

Prior to entering into professional practice, all requirements must be completed to attain licensure. For a dental

hygienist, this means an individual who has graduated from an accredited dental hygiene program provided in a college or institution of higher education. The program shall be accredited by a national agency recognized by the United States Department of Education and/or an appropriate national voluntary agency and whose qualifications are confirmed by nationally recognized didactic examination, license, and a defined scope of practice.

R 14-14/2-11

INTERPROFESSIONAL CARE

Two or more healthcare providers working within their respective disciplines who collaborate with the patient and/or caregiver to develop and implement a care plan.

R 3-16

INTERPROFESSIONAL EDUCATION (IPE)

When students and/or professionals from two or more disciplines learn from and with each other to enable effective collaboration and improve patient/client centered health outcomes.

R 4-08

LINGUISTIC COMPETENCE

The ability to communicate effectively and respond appropriately to the health literacy needs of all populations.

R 1-11

MID-LEVEL ORAL HEALTH PRACTITIONER

A licensed dental hygienist who has graduated from an accredited dental hygiene program and who provides primary oral health care directly to patients to promote and restore oral health through assessment, diagnosis, treatment, evaluation and referral services. The Mid-level Oral Health Practitioner has met the educational requirements to provide services within an expanded scope of care, and practices under regulations set forth by the appropriate licensing agency.

R 3-12

NEEDS ASSESSMENT

A systematic process to acquire an accurate, thorough analysis of a system's strengths and weaknesses, in order to meet and improve existing and future challenges.

R 13-21

ORAL BIOFILM

A complex, three-dimensional arrangement of bacteria living together as self-sufficient, secure, self-sustaining communities that when left undisrupted may become resistant to antimicrobial agents.

R 3-21

ORAL HEALTH EQUITY

Removing barriers and providing resources and assistance to achieve optimal oral health for all populations.

R 3-05/12-93

ORAL PROPHYLAXIS

Supragingival and subgingival scaling and debridement to disrupt biofilm and remove calculus and stains from exposed and unexposed surfaces with appropriate pain management as a preventive measure against the development of periodontal disease and to control local irritants. Polishing may be excluded as needed. Only a licensed dental hygienist or dentist is qualified to determine the need for and perform the oral prophylaxis.

R 4-2020

OROFACIAL MYOFUNCTIONAL THERAPY (OMT)

Treatment of the orofacial musculature to improve muscle balance and tonicity, enable functional breathing, and establish correct functional activities of the tongue, lips and mandible so that normal growth and development of the face and dentition may take place in a stable, homeostatic environment for patients of all ages.

R 4-03

POTENTIAL MEMBER

A licensed/registered dental hygienist who is not a current, active member of the American Dental Hygienists' Association and has graduated from an accredited dental hygiene program. This term will replace the term "non member" in all Virginia Dental Hygienists' Association documents.

R 5-14

PRIMARY DENTAL HYGIENE CARE PROVIDER

The dental hygienist is a primary care oral health professional who administers a range of services which are defined by the scope, characteristics and integration of care.

a. Scope of Primary Care:

Consists of the assessment, diagnosis, planning, implementation, evaluation and documentation of procedures for promoting the highest level of health possible to the patient.

b. Characteristics of Primary Care:

First contact for care is initiated by the patient or other person who assumes responsibility for the patient and takes place in a variety of practice settings.

c. Integration of Primary Care:

Providers serve with the interprofessional care team, collaborating with other professionals to ensure that the patient is linked to total health care systems to receive comprehensive and continuous care.

The Virginia Dental Hygienists' Association identifies a primary care provider of services as any person who by virtue of dental hygiene licensure, graduation, from an accredited dental hygiene program, and a defined scope of practice, provides one or more of these services defined under the scope of primary care.

R 3-11

PROFESSIONAL AUTONOMY

A profession's authority and responsibility for its own standards of education, licensure, regulation and scope of practice within the discipline of dental hygiene.

R 3-18

REMOTE SUPERVISION

A supervising dentist is accessible and available for communication and consultation with a dental hygienist. The dentist need not have conducted an initial examination of the patients who are to be seen and treated by the dental hygienist and need not be present with the dental hygienist when dental hygiene services are being provided.

R 10-21

SOCIAL DETERMINANTS OF HEALTH

Conditions in which people are born, live, learn, work, play, worship, evolve, and age that affect a wide range of health, functioning, and quality-of-life outcomes and risks.

R 2-13

SOCIAL MEDIA

Interactive web based platforms where users in virtual communities create and share user generated communications.

R 15-92

SUPERVISION AND DIRECTION

Direct supervision shall mean the supervision of dental procedures based on instructions given by a licensed dentist who must be physically present in the treatment facility during performance of those procedures.

General direction of the professional services of a dental hygienist shall mean that the hygienist shall provide diagnostic, educational, preventive and therapeutic dental hygiene services authorized by the supervising dentist currently licensed in Virginia. The direction of those tasks or procedures shall not require the presence of the dentist on the premises at the time such tasks or procedures are being performed. A dentist shall be available for consultation.

R25-14

TELEDENTISTRY

The use of electronic information and communication technologies to provide and support oral health care when distances separate the participants; basically the provision of clinical services from a distance. Technologies include the Internet, store-and-forward imaging and radiographs, streaming media, and terrestrial and wireless communications.

R23-14

TELEHEALTH

The use of electronic information and telecommunications technologies to support long-distance clinical health care, patient and professional health-related education, public health and health administration. It is a scope of remote services that includes the following: telemedicine, continuing education, disaster preparedness, public health services, patient/consumer education, evaluation research, and regional health information sharing. Technologies include videoconferencing, the Internet, store-and-forward imaging, streaming media, and terrestrial and wireless communications.

R24-14

TELEMEDICINE

The use of electronic information and communication technologies to provide and support health care when distances separate the participants; basically the provision of clinical services from a distance.

R 6-12

THIRD PARTY PAYMENT

Payment by someone other than the beneficiary for services rendered.

R 6-2020

WELLNESS

A state of complete physical, mental, and social well being, and not merely the absence of disease or infirmity.

ADDENDUM

R 3-15/9-14

FACT SHEET

Statement in Support of Community Water Fluoridation
Virginia Dental Hygienists' Association

The Virginia Dental Hygienists' Association (VDHA) supports community water fluoridation as a safe and effective public health strategy for reducing the incidence of dental caries throughout the human lifespan. VDHA policy advocates evidence-based practice modalities, including fluoride therapies, for the prevention of disease for the public that we serve. The American Dental Hygienists' Association supports education of the public and other health professionals regarding the preventive and therapeutic benefits of fluoride. Claims of potential toxicity from fluoridated water have not been supported by studies of scientific merit. (6) VDHA appreciates the opportunity to comment on this very important topic. Policy Statement Regarding Community Water Fluoridation. Virginia State Board of Health, July 18, 2008. "Preventing Dental Caries" Community Water Fluoridation," U.S. Task Force on Community Preventive Services (2000). Singh KA, et al. "Relative Effects of Pre- and Post-eruption Water Fluoride on Caries Experience of Permanent First Molars," Journal of Public Health Dentistry, 63:1, winter 2003. Burt BA. "Fluoridation and Social Equity", Journal of Public Health Dentistry, 2002, 62:4;195-255. "Cost Savings for Community Water Fluoridation", Centers for Disease Control. "Community Water Fluoridation in the United States", Policy Statement. American Public Health Association, 2008.

The Virginia Dental Hygienists' Association
<http://vdha.net/>
You may contact VDHA President for more information
president@vdha.net

Updated 12/2021

Section V: Reports

VDHA President's Annual Report

Report Date: 2022-08-20

Committee Member: Tracey Martin, BSDH, RDH

Outcomes Impacting Strategic Plan:

- Created Lobbyist Search Committee – members pending appointments
- Beginning in 2023, April EB meeting will be conducted in-person, July EB meeting will be held virtually.

Advocacy:

- Attended Board of Dentistry/Regulatory & Legislative Committee Meeting, Henrico, VA – May 20, 2022
- Attended Board of Dentistry Exam Committee Meeting – Henrico, VA – May 20, 2022
- Attended Board of Dentistry General Business Meeting, Henrico, VA – Henrico, VA - June 10, 2022
- Attended ADHA all District III Delegation & Constituent Meetings – (virtual)
- Attended ADHA House of Delegates (virtual) – Served as Delegate (Virginia), and member of ADHA Reference Committee A – participated with VA Constituent Delegates/Alternates/Student - in-person – Midlothian, VA – June 17-19, 2022
- Attended ADHA Mega Issue Discussion (Interstate Compacts) - Louisville, KY – June 25, 2022

Alliances/Collaboration:

- Met with Susan Pharr and Patrick Finnerty (DMAS) to discuss Remote Supervision practice model (virtual) – July 13, 2022
- Attended ADHA/DOD Dentist/Dental hygienist Interstate Compact Weekly Discussion (Virtual) – August 3, 2022

Education/Professional Development:

- Attended VDHA's 69th Annual Scientific Session Continuing Education Weekend – Short Pump, VA, April 30-May 1, 2022.
- Attended ADHA Leadership Summit (Live) – Louisville, KY – June 23-24, 2022
- Attended ADHA Annual Conference – Louisville, KY – June 24-26, 2022

Infrastructure/Operations:

- Attended quarterly Budget & Finance, Administrative, Planning & Development, Member Services and PHEPA Council Meetings (virtual) – April, May, June, July, August
- Attended all scheduled District III Leadership Meetings with District III Trustee (virtual)
- Attended scheduled "3P" meetings (virtual)
- Prepared & submitted required reports
- Conducted Quarterly VDHA Executive Board Meeting (via Zoom) – April 23, 2022
- Presented Annual VDHA Student Award – Old Dominion University School of Dental Hygiene Pinning/Awards Ceremony – May 5, 2022
- Commencement Address / Presented VDHA Annual Student Award – Thomas Nelson School of Dental Hygiene Graduation/Pinning Ceremony – May 6, 2022
- Commencement Address – Virginia Commonwealth University School of Dental Hygiene/Dentistry Hooding Ceremony – May 13, 2022
- Met with OMG Administrative team (Gail Phillips, Rosie Bugarin, Emilie Ellis, Amanda Hill, Tonya Mortensen) – Staff transition meeting (virtual) – May 31, 2022
- Conducted quarterly VDHA Executive Board meeting – Charlottesville, VA – July 23, 2022

Informational Items (No discussion needed): None

Informational Items (No discussion needed): None

Respectfully submitted,
Tracey C. Martin, BSDH, RDH
VDHA President

VDHA President Elect 2022 Annual Report

Report Date: 2022-08

Committee Member: President Elect Heather Tuthill, MPH, BSDH, RDH

Outcomes Impacting Strategic Plan: none

Advocacy:

- January 9, 2022: Attended planning meeting for VDHA Advocacy ZOOM presentation via ZOOM.
- January 28, 2022: Presented with PHEPA Council Co-Chairs Cathy Berard, Marge Green, and Emilie Ellis for VDHA Annual Advocacy presentation via ZOOM.

Alliances/Collaboration:

- February 25, 2022: Administered Dental Hygiene Oath at VCU White Coat Ceremony
- Attended SCADHA, VCU Chapter, meetings on Jan. 24, Feb 21 and March 21.
- February 25, 2022: Administered Dental Hygiene Oath at VCU White Coat Ceremony. Richmond, VA.
- April 14th, 2022: Attended Senior Celebration hosted by GRDHC. Richmond, VA.
- April 15th, 2022: Attended SCADHA, VCU Chapter. Richmond, VA.
- May 13th, 2022: Attended VCU Graduation 2022. Richmond, VA.

Education/Professional Development:

- October 28, 2021: Presented CE: Spice Things Up! Review of Complementary and Alternative Medicine and Nutritional Supplements Patients May Use
- November 20, 2021: Attended Ignite!
- January 9, 2022: Attended planning meeting for VDHA Advocacy ZOOM presentation via ZOOM.
- January 24, 2022: Attended ADHA Townhall meeting via ZOOM.
- January 28, 2022: Presented with PHEPA Council Co-Chairs Cathy Berard, Marge Green, and Emilie Ellis for VDHA Annual Advocacy presentation via ZOOM.
- March 4-5, 2022: Attended ADHA Leadership Virtual Summit
- March 18-23, 2022: Attended ADEA Annual Conference and House of Delegate
- April 29th-May 1st, 2022: VDHA Scientific Session. Richmond, VA.
- May 25th, 2022: ADHA CE "Putting FUN Back Into Leadership" webinar via ZOOM.

Infrastructure/Operations:

- Attended leadership meeting ZOOM calls as needed.
- October 22-23, 2021- VDHA House of Delegates business meeting- Richmond, VA.
- October 24, 2021- Post- HOD Executive Board Meeting- Richmond, VA.
- November 3, 2021: Attended VDHA Regulations Meeting with President and PHEPA Council Chairs about to discuss future of VDHA Advocacy/Legislative work and CSG contract ending via ZOOM.
- December 10, 2021: Attended VDHA/Lobbyist Transition Meeting with President, PHEPA Co-Chairs, and Public Health Committee Chair to discuss items needed and tasks VDHA volunteers will need to cover as CSG contract ending Dec. 2021 via ZOOM.
- December 13, 2021: Attended OMG Annual Review with President and IPP and OMG Owner Gail Phillips and OMG VP Rosie Bugarin via ZOOM.
- January 5, 2022- Attended Admin Council meeting via ZOOM.
- January 9, 2022: Advocacy Training Mtg with PHEPA Co-Chairs: Prep meeting and review of presentation and updated.
- January 12, 2022: D3 Membership Meeting with Sheri Moore: State of the District Membership.
- January 13, 2022: 3 P's Leadership Meeting: Bi-weekly meeting for brainstorming and discussion on the state of the Association
- January 17, 2022: Training meeting with Trustee 02, Marlene Rhodes.
- January 18, 2022: Budget and Finance Committee Meeting: Reviewed OMG Contract and Chain of Command Guidance Document with OMG.
- January 22, 2022: Executive Board Meeting
- January 27, 2022: 3 P's Leadership Meeting
- January 30, 2022: VDHA meeting
- February 20, 2022: Attended ADHA District 3 Delegate Orientation with Trustee Sheri Moore via ZOOM.

- February 21, 2022: Attended 3 P's Leadership Meeting.
- March 13, 2022: Met with Amanda Hill about potential speakers for HOD.
- March 21st, 2022: P&D Council Meeting via ZOOM.
- March 28th, 2022: Component 02 Meeting. Richmond, VA.
- March 29th, 2022: Chaired the Admin. Council Quarterly Meeting via ZOOM.
- March 30th, 2022: Attended PHEPA Council Quarterly Meeting via ZOOM.
- March 31st, 2022: Attended Member Services Council Quarterly Meeting via ZOOM.
- April 5th, 2022: Attended 3 P's Meeting via ZOOM.
- April 10th, 2022: Attended VDHA Foundation Meeting via ZOOM.
- April 11th, 2022: ADHA Student Delegate Orientation Meeting via ZOOM.
- April 19th, 2022: Adhoc for Review of VBOD Regulations via ZOOM.
- April 23rd, 2022: VDHA Executive Board Meeting via ZOOM.
- May 3rd, 2022: Component 02 Meeting via ZOOM.
- May 9th, 2022: 3 P's Leadership Meeting via ZOOM.
- May 12, 2022- Attended ADHA Townhall meeting via ZOOM.
- May 15th, 2022: Virginia Delegation Pre-Reference Committee Workshop via ZOOM.
- May 16th, 2022: District III Reference Committee A Meeting via ZOOM.
- May 22nd, 2022: Virginia Delegation Post-Reference Committee Workshop via ZOOM.
- May 26th, 2022: District III Delegation Workshop via ZOOM.
- June 7th, 2022: Meeting of the Council Chairs of LDC via ZOOM.
- June 17th-19th, 2022: ADHA Annual Business Meeting via ZOOM.

Items for board decision: *none*

Informational items (no discussion needed):

- Using vdha.presidentelect@gmail.com for future business. Please check spam inbox.
- Emails sent from vdha.presidentelect@gmail.com to appointed positions for 2022-2023 year for confirmation of position.
- Calendar updates have been regularly updated as I receive information.
- I have been selected as the D3 Student Delegate Liaison.
- Continuing to address appointed positions for the upcoming year.
- Continuing to work on securing a speaker for the Professional Development Workshop. Currently, working on a contract for the speaker.

Items for Newsletter: To be submitted

Respectfully submitted,
Heather Tuthill, MPH, RDH, VDHA President Elect

2021-2022 VDHA's IPP Annual Report

Report Date: 2022-08-02

Committee Member: Immediate Past President Emilie Ellis

Outcomes Impacting Strategic Plan: *None*

Advocacy:

- September 15, 2021- Attended and ran ZOOM technology for VDHA Statewide Advocacy Kick-Off CE.
- January 9, 2022- Attended planning meeting for VDHA Advocacy ZOOM presentation via ZOOM.
- January 28, 2022- Participated in and presented with Cathy Berard, Marge Green, and Heather Tuthill for VDHA Annual Advocacy presentation via ZOOM.

Alliances/Collaboration:

- August 6, 2021- Attended GRDHC Luncheon with VCU Dental Hygiene Students.
- February 25, 2022- Attended and participated in VCU School of Dentistry White Coat ceremony.

Education/Professional Development:

- September 8, 2021- Attended CE prep meeting via ZOOM.
- September 14, 2021- VDHA Mentorship Program ZOOM meeting.
- September 23, 2021- Attend District 3 Trustee Training via ZOOM.
- September 26, 2021- VDHA Mentorship Program ZOOM meeting.
- October 20, 2021- Attended and ran ZOOM technology for NVDHC OSHA CE.
- November 3, 2021- Attend District 3 Trustee Training via ZOOM.
- November 14, 2021- VDHA Mentorship Program ZOOM meeting.
- January 6, 2022- VDHA Mentorship Program ZOOM meeting.
- January 24, 2022- Attended ADHA Townhall meeting via ZOOM.
- February 2, 2022- Attend District 3 Trustee Training via ZOOM.
- February 9, 2022- Hosted practice session via ZOOM with Monticello Component CE Speaker Karese Laguerre.
- February 24, 2022- Run technology and logistics for Monticello Component CE via ZOOM.
- March 8, 2022- VDHA Mentorship Program ZOOM meeting.
- April 14, 2022- Attended GRDHC VCU Graduate celebration event in-person at Brambly Park.
- April 29- May 1, 2022- Attended VDHA Scientific Session in-person.
- May 10, 2022- VDHA Mentorship Program ZOOM Meeting
- May 11, 2022- District 3 Trustee Training program meeting via ZOOM.

Infrastructure/Operations:

- Attended leadership meeting ZOOM calls as needed.
- September 20, 2021- Attended Budget and Finance Meeting via ZOOM.
- September 28, 2021- LDC ZOOM Meeting.
- October 7, 2021- LDC ZOOM Meeting (planning for Ignite).
- October 18, 2021- Pre-HOD Executive Board Meeting via ZOOM.
- October 22-23, 2021- VDHA House of Delegates business meeting- Richmond, VA.
- October 24, 2021- Post- HOD Executive Board Meeting- Richmond, VA.
- October 26, 2021- LDC ZOOM Meeting.
- December 13, 2021- Conducted OMG annual review via ZOOM with President Tracey Martin, President Elect Heather Tuthill, OMG VP Rosie Bugarin, and OMG Owner Gail Philips.
- Attended leadership meeting ZOOM calls as needed.
- January 5, 2022- Attended Admin Council meeting via ZOOM.
- January 11, 2022- Attended LDC meeting via ZOOM.
- January 18, 2022- Hosted and attended Budget and Finance meeting via ZOOM.
- January 22, 2022- Attended VDHA EB meeting via ZOOM.
- January 25, 2022- Attended ADHA District 3 Head Delegate meeting via ZOOM with District 3 Trustee, Sheri Moore.
- February 20, 2022- Attended ADHA District 3 Delegate Orientation with Trustee Sheri Moore via ZOOM.
- February 22, 2022- Attended LDC meeting via ZOOM.
- Attended leadership meeting ZOOM calls as needed.
- April 10, 2022- Attended VDHA Foundation Meeting via ZOOM.
- April 23, 2022- Attended VDHA Executive Quarterly Board Meeting via ZOOM.
- April 25, 2022- Attended District 3 ADHA Delegate workshop via ZOOM.
- May 12, 2022- Attended ADHA Townhall meeting via ZOOM.
- May 15, 2022- Attended and hosted VDHA Delegation meeting via ZOOM in preparation for District 3 reference committee meetings.
- May 17, 2022- Ran District 3 Reference Committee B meeting as committee chair via ZOOM.
- May 22, 2022- Attended and hosted VDHA Delegation meeting via ZOOM to review information from District 3 reference committee discussions.
- May 23, 2022- Attended LDC meeting via ZOOM.
- May 26, 2022- Attended District 3 Delegations workshop via ZOOM.
- May 31, 2022- Attended OMG/VDHA Transition in Leadership meeting via ZOOM.
- June 1, 2022- Attended secondary District 3 Delegation workshop via ZOOM.
- June 9, 2022- Attended LDC meeting regarding Ignite event via ZOOM.

Items for Board Decision:

- Do we want OMG leadership team to help component leadership with their individual CE event registration and set up on the website?
- Feedback for Planning and Development regarding OMG collaboration: Need to condense the list of individuals who approve any/all marketing approvals down to 2 people who will be responsive and

concise; When sharing the list of CE speakers for Scientific Session, it needs to be consolidated into 1 document and sent once all information is finalized (not multiple emails). This will allow for less confusion and for all of the information to be utilized at the same time to create marketing materials and registration.

- Feedback for VDHA EB Leadership Team: When there are items that need to be removed from the website due to being out of date, they need to be sent to the President Elect so they can be forwarded to the OMG team to remove. This will allow the website to stay current. In addition, they ask that all components check their leadership teams listed to ensure they are up to date for communication purposes. The homepage needs to be organized and updated to only include current information, please have the core leadership team review this and see what needs to be changed.

Informational items (no discussion needed): none

Respectfully submitted,
Emilie B. Ellis, RDH, VDHA Immediate Past President

Vice President Annual HOD Report

Report Date: August 27, 2022

Procedure Manual Committee Members: Vice President, President, and IPP

Committee Charge: Vice President - Heather Fonda, RDH, CDA

Outcomes Impacting Strategic Plan:

- VDHA Procedure Manual Edits/Updates in Process

Advocacy:

- January 28, 2022: Attended VDHA Advocacy Presentation via Zoom

Alliances/Collaborations:

- October 28, 2021: Attended GCC Annual Advisory Committee Meeting via Zoom as a Committee Member Representing Dental Hygiene and Dental Assisting
- January 11, 2022: Co-Developed & Co-Hosted VDHA Leadership Development Committee's First Student Social Hour via Zoom
- February 22, 2022: Attended VDHA Social Hour via Zoom

Education/Professional Development:

- October 22 & 23, 2021: Attended VDHA Annual House of Delegates and Professional Development Workshop
- November 20, 2021: Attended VDHA Annual IGNITE Leadership Workshop via Zoom
- February 22, 2022: Attended ADHA New Research Release: Covid-19 and The Dental Hygienist Webinar via Zoom – 1 CE
- February 24, 2022: Attended Monticello Component 06 CE: Burnout and Bruxism, The Dental Implications of Sleep Disordered Breathing via Zoom – 1.5 CE
- April 29 & 30, 2022: Attended VDHA Scientific Session at The Hilton Hotel & Spa Short Pump
- Update From the Virginia Board of Dentistry: Jamie Sacksteder – 1 CE
- Power Off Biofilm: Nancy Miller – 3 CE
- Making Space for Enhancing Cultural Sensitivity for LFBTQ+ Patients and Anxiety Through the Roof: Ryan Rutar – 3 CE
- Products Presentation: Various Manufacturers – 1 CE
- Breathless-Oral Signs of a Silent Epidemic: Kathryn Gilliam – 3 CE
- Dental Hygienists-Superheroes of Dentistry-Empowering Hygienists to Provide Care in General and Public Health Dentistry: Amber Lovatos – 3 CE

Infrastructure/Operations:

- October 14, 2021: Attended Monticello Component 06 Meeting via Zoom to Review PR's & PBY's Prior to VDHA Annual House of Delegates
- October 26, 2021: Attended Leadership Development Committee Meeting via Zoom

- November 9, 2021: Attended Leadership Development Committee Meeting (IGNITE Preparation) via Zoom
- January 5, 2022: Attended Admin Council Meeting via Zoom
- January 11, 2022: Attended Leadership Development Committee Meeting via Zoom
- January 22, 2022: Attended Executive Board Meeting via Zoom
- January 27, 2022: Attended Monticello Component 06 Meeting via Zoom
- February 22, 2022: Attended Leadership Development Committee Meeting via Zoom
- March 29, 2022: Attended Admin Council Meeting via Zoom
- April 23, 2022: Attended Executive Board Meeting via Zoom
- May 23, 2022: Attended Leadership Development Committee Meeting via Zoom
- June 21, 2022: Attended Admin Council Meeting via Zoom
- July 14, 2022: Attended Leadership Development Committee Meeting via Zoom

Items for board decision: None at this time

Informational items (no discussion needed):

- Upcoming – September 13, 2022: Co-Hosting VDHA Leadership Development Committee's Second Student Social Hour via Zoom
- Upcoming – September 15, 2022: Attending Monticello Component 06 CE: Premedication – 2 CE
- Upcoming – September: Attending Admin Counsel Meeting via Zoom
- Upcoming – October 28-30, 2022: Attending VDHA Annual House of Delegates and Professional Development Workshop
- Upcoming – October 30, 2022: Attending Executive Board Meeting

2022 Northern Virginia Component 01 Annual Trustee Report

Committee Members:

President/ Chair- Janis Slezak

Trustee- Julie Simms

Financial liaison – Trish MacDougall/Julie Simms

Vice President/ CE – Betsy DiSilvio

Legislation- Cathy Berard

Membership Stephany Gradner

Delegates: Janis Slezak, Cathy Berard, Kelly Divito, Valerie Yang, Arina Janaty, Madina Shakhmaeva

Alternate Delegates: Sherry Basham

Membership 179

Education/Professional Development:

- October 20th (2 CE's) Annual OSHA Update with Dr. Louis DePaola, ZOOM
- November 8th at PJ Skidoos, Fairfax. "Diabetes and Oral/systemic Health. Speaker Cynthia Stegman, RDH, PhD Sponsored by Proctor and Gamble was postponed.
- January CE "Opioid Addiction and Narcan training", Speaker, Linda Boyd Mullins, RDH, BS was cancelled.
- February (2 CE's) hosted our own Lindsey Bieligk. Two topics: Supporting Oral Health Among Breastfed Infants & The Hygienists Role in Identifying Patients with Sleep Related Disorders, ZOOM
- March (2 CE's) was speaker Sherry Basham, "The Big "C"- "Treating Patients with Cancer". ZOOM
- September 14th (2 CE's.) In person, "Stop the Bleed". Speaker Lt. John Weinstein
- October 12th (2 CE's) OSHA update with Dr. Louis DePaola ZOOM

Infrastructure/Operations:

- NVDHA met in person at PJ Skidoos in December to celebrate the end of 2021
- Component ZOOM meetings were held February 16th and March 16th. August 2nd was the planning meeting for the year. ZOOM
- We met for an "end of the year" in person brunch Sunday, May 22nd. Place PJ Skidoos
- Officers were appointed

Items for board decision: none

Informational items:

- Annual donations to the Foundation and ADHA IOH. Additional donation made to ADHA IOH in Memory of Michael Berard.
- Named the NVDHA's annual "Teaching Strategies" presentation for the NOVA dental hygiene students as the "Nancy Martin" seminar. This is in memory of Nancy since she taught at NOVA.

Recommendations: none

Respectfully submitted,
Julie Simms, RDH, BSDH, Trustee 01

2022 Greater Richmond 02 Annual Trustee Report

Name of Component and component number: Greater Richmond 02

Chair: Kristen Robbins
Trustee: Marlene Rhodes
Financial Liaison: LaTasha McLee
Delegates: LaTasha McLee, Emily Comia, Kristen Robbins, Melvena Talley
Alternate Delegates: Miranda Menk, Marion Manski

Number of component members: 86

Meetings (include important items passed):

- October 4th, 2021 Business Meeting at Wegman's Short Pump.
- January 31st, 2022 Business Meeting at Wegman's Short Pump.
- March 28th, 2022 Business Meeting at Wegman's Short Pump.
- Passed Creation of new scholarship for VCU student who demonstrates financial hardship during senior year.
- May 3rd, 2022 Business Meeting at Joes Inn Bon Air
- August 1st, 2022 Business Meeting Chesterfield Central Library, Midlothian

Activities:

- April 22nd, 2022 CE "A Covered Smile" Presentation by Sonja Lauren author discussing the importance of oral health.
- May 12th, 2022- Presentation of the GRDHC Future Leader Award at VCU's Senior Award Ceremony

Recommendations and/or Resolutions: none

Respectfully submitted,
Marlene Rhodes, RDH, BSDH, CDA

2022 Tidewater 03 Annual Trustee Report

Name of Component and Component Number: Tidewater 03

Chair: Jessica Suedbeck, MSDH, RDH and Emily Ludwig, MSDH, RDH
Trustee: Kelly Fox, BSDH, RDH
Financial Liaison: Angela Tye, MSDH, RDH
Delegates: Jessica Suedbeck, MSDH, RDH, Emily Ludwig, MSDH, RDH, Sam Vest, MSDH, RDH,
Monica Puentes, BSDH, RDH

Alternate Delegates: Amanda Hill, RDH, Irene Connolly, MSDH, RDH, Libby McCray, BSDH, RDH

Number of component members: 98

Meetings (include important items passed):

- Business Meeting: January 25, 2022 Via Zoom
- Business Meeting: July 17, 2022 at Fellini's restaurant

Activities 2021-2022:

- September: The New Classification System of Periodontal Diseases, A Review for the Dental Hygienist, presented by Dr. Neil Landy, DMD, MSD. 2 Ce Credits
- November: Implant Health: Diagnosis and Maintenance, presented by Miranda Beeson, MS, BSDH, ICP. 2 Ce Credits
- December: Holiday Social: Million Bulb Walk at the Botanical Gardens in Norfolk, Va.
- March: Instrumentation Reimagined: presented by Amanda Hill, BSDH, RDH and Miranda Beeson, MS, BSDH, ICP. 1.5 CE credit course
- April: An event for the ODU Senior graduating class and junior class was held: Beyond the Classroom. This was a Q & A session with dental professional to discuss with them about the workforce and various roles of the dental hygienist. Also an exhibit hall was held for the students with several dental offices, vendors, ODU Masters of Dental Hygiene Program, and TDHA table.
- May: Antemortem Dental Records Keeping Practices: Via Zoom, Presented by Brenda Bradshaw, MS, RDH and Marsha Voelker CDA, RDH, MS. 1 CE credit course
- June: ODU Graduated Dental Hygiene Students were given their nametags that were provided by TDHC as a gift. The gifts were then presented to the students by ODU Senior coordinator and Chair of TDHC Jessica Suedbeck. MSDH, RDH and Emily Ludwig, MSDH, RDH

Recommendations and resolutions: none

Signature,
Kelly Fox, BSDH, RDH, Trustee 03

2022 Monticello Component 06 Annual Trustee Report

Officers:

Trustee – Evelyn Grant
Chair – Christina Morris
Delegates: Betsey Soulsby, Nicole Wells, Nancy Dragovich
Financial Administrator – Christina Morris
Membership – Betsey Soulsby
Recorder – Paula Knight
Website Coordinator: Nicole Fischer Wells

Membership: 34

Meetings:

January 27, 2022
April 26, 2022
August 10, 2022

Activities:

February 24, 2022 - Virtual CE 7:00 PM Burnout and Bruxism: the Dental Implications of Sleep and Disordered Breathing
September 15, 2022 - Virtual CE 7:00 PM Premedication Guidelines for Dental Professionals
Speaker Sue Scherer, RDH, BS
October 19, 2020 - PBY and PR review
Terra-Cycling Program - Ongoing

Recommendations and/or Resolutions: none

Respectfully submitted,
Marge Green, Evelyn D. Grant, RDH, MBA, Component 06 Trustee

2022 Peninsula 07 Annual Trustee Report

Peninsula Dental Hygienists' Component 07

Officers:

Chair: Cynthia Saxton Flowers, RDH, BS, CDA

Trustee: Marge Green, RDH, MS

Financial Liaison: vacant; Trustee by default

Delegates: Elizabeth Heath, RDH, AAS, Julie Martin, BSDH, RDH

Alternate Delegate: Tonesia Croft, RDH, MSDH

Number of component members: 39

Meetings:

- Executive Committee meetings – September 9, 2021, November 11, 2021, December 3, 2020, February 21, 2022, July 29 and August 1, 2022 electronic conference for CE plan
- HOD Delegation Orientation – October 18, 2022

Activities:

- October 28, 2021 – ODU, School of Dental Hygiene (SODH) Advisory Board Meeting
- December 2, 2021 2 hr. CE webinar: "Five Shots for Anesthesia Success" 107 registrants
- November 20, 2021 – Ignite Workshop
- January 21, 2022 – Trustee Green 2 hour, virtual course to ODU, SODH Classes of BS Entry, Post Licensure BS and Graduate MS: Advocacy and the Legislative Process and Foundations Supporting the Dental Hygiene Profession.
- April 6, 2022 - Trustee presentation to TNCC students: VDHA Advocacy Endeavors and its NPI Campaign, a Guide for the Upcoming Graduates.
- April 27, 2022 –ODU School of Dental Hygiene Advisory Board meeting
- May 6, 2022 – TNCC Pinning and Awards Ceremony gifting of RDH pins and awarding of PDHC's Future Leader Award
- September 22, 2022 - 2 hr. CE: Severe Mental Illness and Oral Health: Xylitol Can Help! Unmasking Psychosocial Effects from the Pandemic: Xylitol and Oral Health. Speaker: Lisa Stillman, BS, RDH
- October 11, 2022 – 1 hr. CE Zoom: Legal and Ethical Risks in Dental Practice.
- Speaker: Kelly Tanner, Ph.D., RDH

Recommendations and/or Resolutions: none

Respectfully submitted,
Marge Green, RDH, MS, PDHC – Trustee 07

2022 Southwest Component 09 Annual Trustee Report

To be Submitted

2022 Northwest Component 10 Annual Trustee Report

Name of Component and Component Number: Northwest Component 10

Chair: Kate Hoffman

Trustee: Meghan Glago

Financial Liaison: Karen Avey

Delegates: Lori Ellington, Pamela Boyer

Alternate Delegate: Maureen Sawin

Number of component members: 38

Meetings (include important items passed):

Meetings are held every 3rd Thursday of the month

Activities:

- CE November 13, 2021 on "Everyday Oral Pathology and Important Updates"
- RDH Axe Throwing Social on May 21, 2022 at the Shenandoah Valley Axe Throwing Co located in Front Royal, VA
- CE September 10, 2021 on "Ergonomics & Reducing Musculoskeletal Disorders in the Workplace"
- CE October 18, 2022 on "Innovations in Dentistry for Older Adults"

Recommendations and/or Resolutions: none

Signature

Meghan Glago, RDH

Trustee for VDHA Component 10

Section VI: Strategic Plan Council Reports

2022 VHDA Strategic Plan

The mission of the Virginia Dental Hygienists' Association is to improve the public's total health and advance the science and practice of dental hygiene.

I ADVOCACY

Be the unified voice of the dental hygiene profession in Virginia. Advocate for the a positive regulatory climate for dental hygienists to practice to the full extent of their education, training, and licensure in Virginia:

- A. Maintain VDHA branded "Workplace Advocacy Guide for Dental Hygienists".
- B. Assist lobbyists, VDHA leaders, and assigned representatives in educating and influencing legislators during regular General Assembly sessions and in-home districts when not in session.
 - 1. Maintain an effective grassroots strategy (advocacy storytelling, electronic alert messaging for legislative positions held by VDHA) and advocacy needs.
 - 2. Utilize alternative Rally Day events during General Assembly Session, as needed.
 - 3. Utilize existing VDHA Advocacy Day events (virtual and live) in home districts when General Assembly is not in session.
- C. Partner with other direct access provider groups to increase and improve equitable access to care.
 - 1. Inventory local and regional efforts
 - 2. Recruit local participation
 - 3. Identify opportunities available within the Virginia higher education system offering Dental Hygiene educational programs that advance telehealth/teledentistry and the direct access provider systems of care.
- D. Deliver testimony to influence regulatory agencies to advance Dental Hygiene scope of practice, licensure portability, and standardization of licensure.
- E. Continue advocacy for all dental hygienists in Virginia to obtain National Provider Identification (NPI) numbers.
- F. Promote the expansion of Remote Supervision practice.

II EDUCATION

Dental hygiene professionals will be prepared for the evolving scope of professional roles, practice, and settings:

- A. Continue to hold annual Scientific Session and delivery of professional education.
 - 1. Develop methods to repurpose content from meetings.
 - 2. Deliver student-specific educational programs/courses.
 - 3. Deliver educational programs addressing the professional roles of the dental hygienist, best practices in healthcare, business models for entrepreneurs and employees, trends in technology, and evidence-based practice and research.
- B. Partner with faculty and dental hygiene educational institutions to ensure 75% of graduates transition ADHA student membership, to maintain hygiene professional status and cultivate their lifetime relationship to the profession and ADHA. Develop updated power points (created in 2017) about the Dental Hygiene profession and advocacy and present it to students annually. (Consider using various virtual/video conference technologies to present it to all students simultaneously.)
- C. Continue to hold Educators Corner and work with the Educator's Consortium.
- D. Foster direct relationships with CODA, ADEA, and all dental hygiene institutions and advocate for continued support of VDHA members as they serve on these boards.
- E. Expand and enhance professional development opportunities for lifelong learners
- F. Encourage and advocate for at least one or more VDHA member to be on the advisory committee for each Dental Hygiene program in the commonwealth.
- G. Support the development and collaboration of IPE (interprofessional education) policy for dental hygiene programs.

III ALLIANCES

Position the profession as an integrated part of the healthcare system through strategic collaborations and partnerships:

- A. Increase strategic partnerships with other provider organizations
 - 1. Continue collaborative work with key stakeholders to identify, prioritize, and capitalize upon opportunities.
 - a. VDHA members and Lobbyists develop, cultivate and build relationships with key stakeholders.
 - b. Partner with Virginia Health Catalyst on interprofessional activities, special membership, CE's, and Rapid Response Team.
 - c. Encourage participation in local level collaborative efforts to enhance visibility statewide.
 - 2. Collaborate with organizations to identify and prioritize opportunities.
 - a. Create interprofessional relationships to proactively collaborate with medicine and dentistry.
- B. Engage in interactive meetings with health systems/personnel to advance integration of oral health into their care model.
- C. Monitor emerging policy issues via state, regional, and local partners, and engage in efforts that promote direct access to dental hygiene care and other proven community preventive strategies that support VDHA policy.
- D. Advocate to change the composition of the Virginia Board of Dentistry to include equal number of Dental Hygiene and Dentistry members.

IV INFRASTRUCTURE

VDHA will maintain sufficient resources to support association operations:

- A. Maintain development of VDHA's leadership succession.
 - 1. Maintain the annual leadership development program Ignite!
 - a. 75% of Ignite! Attendees engage with the VDHA Mentorship Program within a year of the Ignite program.
 - b. 50% of Ignite! Attendees assume a leadership role within VDHA within 2 years of Ignite! program attendance.
 - 2. Maintain VDHA Mentorship program.
 - a. 50% of Mentorship program participants will assume leadership roles on the component level within 1 year of beginning the program.
 - 3. Provide mentorship to student delegate members to develop into a leadership __position.
 - a. 75% of student delegate members assume a leadership role within VDHA within 2 years or engage in the VDHA mentorship program.
 - 4. Provide mentorship for all leadership positions to ensure organizational __continuity.
 - a. Identify at least 2 (two) individuals for each elected or appointed positions
- B. Increase membership by 25%
 - 1. Maximize membership-targeted marketing opportunities to reinforce value of VDHA and improve member retention.
 - 2. Work with ADHA to take advantage of all resources.
 - 3. Identify and address the needs of members and potential members.
 - 4. Support components with recruitment and retention of members.
- C. Maximize visibility of VDHA as the Voice of Dental Hygiene.
 - 1. Plan and conduct engagement and collaboration opportunities (when possible) at all live stakeholder/partner events and meetings.
 - 2. Utilize and monitor social media platforms and VDHA website.
- D. Coordinate resources between the VDHA and the VDHA Foundation with strategic priorities.
 - 1. Submit funding requests to Foundation for support of VDHA programs.
- E. Protect and increase VDHA's financial investments, resources and interests.
 - 1. Begin alternative fundraising.
- F. Ensure all of VDHA Executive Board actively participates in leadership development activities provided by the Organization.

2022 Administrative Council HOD Annual Report

REPORT DATE: AUGUST 2022

Committee Members:

Chair/President Elect:	Heather Tuthill
President:	Tracey Martin
Vice President:	Heather Fonda
Immediate Past President:	Emilie Ellis
Treasurer:	Trish MacDougall
Budget and Finance:	Emilie Ellis
Corresponding Secretary:	Vacant
Procedural Manual Committee:	Heather Fonda
Bylaws:	Julie Simms, Irene Connelly
Leadership Development:	Kelly Tanner
Recording Secretary:	Janis Slezak
Alice H Williams Fund:	Pam Kitner
Speaker of the House:	Kate Hoffman
Alternate Speaker of the House:	Ryan Maphis

Committee Charge:

- Mentor future leaders and create opportunities for leadership and professional development.
- Create a community and invest in the future of all dental hygienists.
- Develop, support, and empower future component and constituent leaders.
- Create and present VDHA's budget for EB approval.

Advocacy: none

Alliances/Collaboration:

- Discussed OMG contract and review/evaluation outcomes.
- Discussed OMG Scope of Services and CE information.
- Discussed OMG Chain of Command.
- Discussed Ad Hoc Lobbyist Search Committee Creation/Composition proposal.

Education/Professional Development:

- AH Williams Chair is resigning from positions but is willing to mentor.
- LDC updated on feedback/survey results from Ignite! and ongoing efforts of the mentorship program.
- AH Williams Chair 21-22 is Abby Geiser.
- LDC updated on Ignite! 2022. The tentative date for the event is Saturday, November 12, 2022. The committee recommends charging a nominal fee for the event, perhaps \$25.00. The LDC requests a review of the budget for this event based on the known cost increases and also, its proven success.
- Potential speaker is Kari Carter-Cherelus with the topic of "Managing Burnout. Information sent to A. Hill (CE Chair) and Marge Green (Foundation Treasurer) to create a standardized CE Speaker contract.
- LDC updated on Ignite! 2022. Currently, reviewing contracts for hotels.

Infrastructure/Operations:

- Zoom training: LDC will revisit this guidance document/training at their next meeting.
- Dropbox: President Elect and Recording Secretary will streamline and organize the Dropbox.
- Zoom training: LDC will revisit this guidance document/training at their next meeting.
- YouTube Channel updated and will be available on the members-only section of VDHA webpage.
- Dropbox: Updated and streamlined.
- Calendar updates occur as they are sent to the Admin Council Chair.
- LDC wants to gather with other council chairs to propose to the board a new Leadership Council. Possible restructuring and filling the gaps to best support the organization.
- Suspension of online social events due to attendance of in person events.
- Student social this quarter was successful and will host another one in September.
- AH Williams Fund winner is David Wein, VCU DH 2023.
- Zoom training: LDC will revisit this guidance document/training at their next meeting.
- YouTube Channel updated and will be available on the members-only section of VDHA webpage.
- Dropbox: Updated and streamlined.

- Calendar updates occur as they are sent to the Admin Council Chair.
- LDC Chair, Kelly Tanner, conducted a Council Chair meeting to discuss needs/potentials of Leadership Council.
- Alt. SOH, Ryan Maphis, is working on delegate counts.
- Admin council reviewed Strategic Plan, Procedure Manual and PBYS and submitted suggestions to appropriate contacts.

Items for board decision:

- Admin Council recommends EB research and keep record of the need for assistance from Trustees with CE event registration and set up on the VDHA website.
- Admin Council recommends the chain of command for CE information on VDHA website include: the person in charge of CE contact the Trustee with the information and Trustee contact OMG to have the information placed on the website.
- Admin Council recommends when there are items that need to be removed from the VDHA website due to being out of date, they need to be sent to the President Elect so they can be forwarded to the OMG team to remove.
- Admin Council recommends that all Trustees have the components check their leadership teams listed on the website to ensure they are up to date for communication purposes.
- Admin Council recommends the VDHA home page be organized and updated to only include current information and assign a core leadership team to review and identify what needs to be addressed.
- Admin Council recommends AH Williams Fund information be sent to SCADHA liaisons to confirm DH directors have received information and encourage participation as there are no applications as of January 8, 2022.
- Admin Council recommends inquiring about other sources of income as membership numbers have decreased.
- Admin Council recommends discussion on CSG contract ending and the future of VDHA legislation/advocacy efforts.
- Admin Council recommends discussion on VDA/VDHA with COVID back to work guidance and update board on conversations/collaborations/discussions with VDA.
- Admin Council recommends by April 1st, 2022, all appointed positions, elected officers, committee and council chairs review the procedural manual and submit to Heather Fonda, VP, Procedure Committee Chair and have documentation of proposed edits for the procedural manual ready for the April Executive Board Meeting 2022.
- Admin Council recommends inquiring about branded clothing items as another source of income as membership numbers have decreased..
- Admin Council recommends discussion on status of business gmail accounts.
- Admin Council recommends discussion on Scopes of OMG Services document
- Admin Council recommends discussion on Procedural Manual Changes
- Admin Council recommends inquiring about branded clothing items as another source of income as membership numbers have decreased.
- Admin Council recommends discussion on status of business gmail accounts.
- Admin Council recommends discussion on Scopes of OMG updates
- Admin Council recommends discussion on Procedural Manual Changes
- Admin Council recommends discussion on Leadership Council Structure

Informational items (no discussion needed):

- Admin Council recommends announcement of VDHA Letterhead and how to obtain it.
- Admin Council recommends announcement on the Events Form that Brooke Doty created and where it is located for components.
- Emails sent from vdha.presidentelect@gmail.com to appointed positions for 2022-2023 year for confirmation of position. Please check spam mail!
- Heather Tuthill, President Elect, was selected as the ADHA Student Delegate Liaison for D3.

Items for Newsletter (if applicable):

- Submitted to editor

Planning and Development Council Annual HOD Report

REPORT DATE: AUGUST 20, 2022

Committee Members:

P & D Council Chair:	Tonya Mortensen
Continuing Education:	Sheila Sheats/Amanda Hill
Way and Means:	Karen Avey
HOD Chair:	Mimi Magyar
HOD Secretary	Amanda Kimball
Foundation Liaison:	Irene Connolly
OMG Representatives:	Brooke Doty, Cindy Matthews
Speaker of the House:	Kate Hoffman
Alternate Speaker:	Ryan Maphis
Corresponding Secretary:	vacant

Council Charge:

To provide quality, affordable continuing education courses for Virginia Dental Hygienists.

Outcomes Impacting Strategic Plan:

Continued planning of the Annual Spring Scientific Session and House of Delegates and Professional Development Workshop in the Fall.

Advocacy:

State Legislators attended and brought greetings to 2021 Fall House of Delegates Session. Members had the opportunity for meet and greet with the Legislators during the continental breakfast. Students of each of the Virginia Dental Hygiene Programs were invited to attend Fall and Spring meetings.

Alliances /Collaboration:

Hotels, Potential Speakers, Potential Sponsors, Commonwealth Strategy Group

Education/Professional Development:

Coordinated VDHA Professional Development Workshop including students from all Dental Hygiene state programs, VDHA delegates and officers, ADHA District III Trustee and VDHA members. Frank Luorno, DDS presented the Keynote speech and Mark Hickman, VDHA lobbyist provided Professional Development Presentation. Ongoing communication with speakers, sponsors, hotels, Organization Management Group (OMG), and VDHA Foundation for 2022 Spring Scientific Session and Fall HOD. OMG signed the contract for Fall 2023 HOD at the Hilton Richmond Hotel & Spa/Short Pump.

Infrastructure/Operations:

Collaborations with Registrar, Organization Management Group (OMG) and VDHA Foundation to assist with Professional Development and Education Opportunities, working with Wild Apricot to communicate CE courses at Scientific Session and House of Delegates.

Items for board decision: none

Informational items: none

Respectfully Submitted by:

Tonya R. Mortensen, RDH
VDHA Planning & Development Council Chair

Planning and Development Council Report of VDHA 2021 HOD/ Professional Development Workshop October 22-24, 2021

Zoom meetings, telephone conversations, and emails were the means for communication throughout the HOD arrangements. Brooke Doty and Cindy Mathews with OMG managed Wild Apricot registration and name tags and handled Friday and Saturday registration. Brooke Doty handled hotel arrangements prior to event for BEOs as well as on site.

Lobbyist Mark Hickman invited VA legislators who brought greetings both live and pre-recorded and joined us for coffee and current legislation. Attendees and legislators had photo Opportunities.

The following cost assessment is based on per person - breakfast, beverage breakouts, lunch, and afternoon snack including tax and gratuity totaling 29.3%.

Head Count includes all registered as Delegates/Trustees (members who attended for the weekend were included in this category), Students Delegates, Student Pages, and the ADHA District III Student Essay winner. Additional people who attended were Keynote Speaker - Dr. Frank Luomo, VDA Immediate Past President, Professional Development Speaker - Mark Hickman, VDHA lobbyist, Parliamentarian - Joan Pellegrini, and OMG Representative - Brooke Doty.

Meeting Room costs were waived due to Food and Beverage amount (over \$5000) contracted prior to event. P&D Council Chair supplied the LCD Projector. The printing was done locally. 18 student guests attended Friday Opening Session and First House.

2021 Fall HOD Expenses

VDHA registration $\$175 \times 41 = \$7,175$ Delegates/Trustees + 2 Members for President's Lunch only $\$30 \times 2 = \$60 = \$7,235$.

The VDHA bill should be for: Friday and Saturday F & B for 41 Delegates/Trustees (VDHA) + 1 OMG staff member + Parliamentarian = 43

Friday

F & B - Breakfast + Beverage breaks + Lunch = $\$46 \text{ PP} + 20\% (\$9.20) = \$55.20 + 9.3\% (\$5.13) = \$60.33 \text{ PP/Friday}$ (including gratuities and tax)

Friday only- included Keynote Speaker (46 total Friday only)

$\$60.33 \times 46 = \$2,775.18$

Saturday

F & B - Beverage Breaks + Breakfast + Lunch + afternoon snack = $\$40 \text{ PP} + 20\% (\$8.00) = \$48.00 + 9.3\% (\$4.46) = \$52.46 \text{ PP/Saturday}$ (including gratuities and tax)

$\$52.46 \times 41 = \$2,150.86$

AV for 2 days

Friday- $\$1,109.42$ + Saturday- $\$748.22$

Total Weekend- $\$1,857.64$

Overnight room for OMG = $\$271.32$

Total VDHA

$\$2,775.18$ (Fri. F & B) + $\$2,150.86$ (Sat. F & B) + $\$1,857.64$ (Fri. +Sat. AV) + $\$271.32$ (OMG overnight rooms for Brooke) = $\$7,055$

Registration - $\$175 \text{ PP}$ for Delegates and Trustees (41 Registered)

Actual cost for F and B Friday and Saturday PP (including tax and gratuities) was $\$117.60/\text{PP}$.

AV total $\$1,857.64$

Based on Registration fee of \$175, the fee was estimated at \$12.09 over actual cost per person for food and beverage and also including AV for Friday and Saturday. There were no meeting room fees due to F&B amounts per contract. There was no registration fee for F and B for the Keynote speaker, Parliamentarian (she did not charge for her services), or OMG staff member. These F & B expenses were included to the VDHA bill.

The Foundation Bill was for all student's F and B (14 Student Delegates and Pages registered), 18 Student Guests for Friday morning breakfast and beverage break, District III Student Essay winner (Friday beverage, breakfast, and lunch), and the Sunday morning Executive Board meeting breakfast + the students' overnight rooms.

Sunday

The Foundation provided breakfast for the Post Executive Board Meeting-BEO was paid Separate from VDHA BEO by Foundation.

Contributions from Participants totaled \$968 and are listed as follows:

VDHA Foundation	\$396
Legislative Contribution	\$281
ADHA IOH	\$231
Patrons	\$60

Planning and Development Council Report of 2022 Scientific Session Report April 29 – May 1, 2022

The Virginia Dental Hygienists' Association 69th Scientific Session was held at the Hilton Richmond Hotel and Spa/Short Pump. The session was dedicated to Continuing Education. This weekend package of Seventeen (17) CE hours included the Exhibit Show and all meals.

Registration

Wild Apricot was the registration website. VDHA Registrar, Organizational Management Group (OMG), managed registration. Email invites were approved by VDHA leadership and sent to the email addresses on file. A four-page (Exterior colored w/ inside B & W lay-out based on 2018) mailer was updated by OMG Graphic Dept. and snail-mailed to 4,993 registered dental hygienists who reside in VA. VDHA paid for the mailer.

CE Chair

The CE Chair arranged for speakers' hotel reservations. The CE Chair searched for speakers that had sponsorships available.

CE Chair interacted with speakers and sponsors. Chair wrote thank you letters to speakers and sponsors. VDHA paid for: Speakers' Honorarium, printing, and mailing.

Continuing Education Courses (17 total Hours)

Friday, April 29, 2022

8:30 - 9:30 a.m.	Updates from the Board of Dentistry Jamie Sacksteder, Deputy Executive Director (1 Credit)
10:00 a.m. - 1:00 p.m.	"The Power of Biofilm" Nancy Miller, RDH, BA (3 Credits)
2:15 - 5:15 p.m.	"Making Space for Enhancing Cultural Sensitivity for LGBTQ+" & "Anxiety Through The Roof" Ryan Rutar, RDH, MAM, BS, BA (3 Credits)
5:15 - 7:30 p.m.	Dental Hygiene Exhibits (1 Credit)

Saturday, April 30, 2022

9:00 a.m. - Noon:	"Breathless: Oral Signs of A Silent Epidemic" Kathryn Gilliam, BA, RDH, FAAOSH (3 Credits)
1:15 p.m. - 4:15 p.m.	"The Dental Hygienists-Superheroes of Dentistry: Empowering Hygienists to Provide Care in General and Public Health Dentistry" Amber Lovatos, RDH, SDH, MAADH (3 Credits)

Sunday, May 1, 2022

8:30 - 11:30 a.m.	"Curiosity Revived the Cat: Diggin into The Most Important Trait For Patient Communication and Career Fulfillment" Amana Cole Hill, BSDH, RDH (3 Credits)
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Meals

Information about specific meal items/costs can be found on the Hotel Banquet event orders (on file). Friday continental breakfast \$3,753.01 & buffet lunch \$5,484.35, Saturday continental breakfast \$3,870.21 & buffet lunch \$5,986.44. Water was available in the back of the meeting room. Sunday continental breakfast \$3,462.68.

Exhibits and Product Evaluation

Twenty (20) exhibitors participated at this session. VDHA contracted with hotel 20 skirted tables w/electricity totaling \$486.59

Marketplace

Marlene Rhoades sent emails to each trustee and each DH School Director. One marketplace table was set up in the hallway during the Exhibit show Friday evening and during lunch on Saturday. VCU students reserved one table at no cost as approved by P&D Council & Foundation.

Costs and expenses incurred (Final Income and Expense report provided by the VDHA Treasurer)

- 2022 Annual Scientific Session Hotel expenses of \$29,367.03 (paid by VDHA)
- CE meeting room rental + AV equipment fee was \$7,382.31 (paid by VDHA)

Donations generated through Wild Apricot registration:

Foundation contributions	\$ 608.00
Legislative fund	\$ 253.00
Patrons	\$ 110.00
ADHA IOH	\$ 163.00

Total Profit after Expenses: \$21,229.93

Recommendations:

Revisit in the future and give the opportunity for poster session for DH students at next year's SS.

2022 VDHA Public Health, Education and Professional Affairs Council Annual Report

Council Co Chairs: Cathy Berard and Marge Green

Council Members:

- Board of Dentistry (VBOD) Liaison & VDHA Lobbyists: vacant
- Education Committee: Misty Mesimer, VDHPD/VADE Liaison
- Program Directors NVCC/GCC: Marina McGraw; ODU: Ann Bruhn; TNCC: Christina Quiros; VCU: Marion Manski; VWCC/LFCC/DCC: Marlana Thomas; Lori Ellington; Robin Mitchell; WCC: Amber Shuler
- AHEC Liaison/Virginia Health Workforce Development Authority: Dr. Rita Phillips
- Public Health Committee Chair: Chair-Susan Pharr
- Susan Pharr, Virginia Health Catalyst liaison
- Sherry Basham, Virginia Association of Free and Charitable Clinics liaison
- Dr. Rita Phillips, Virginia Rural Health Association liaison
- Regina Dixon, Virginia Head Start Association liaison
- Brooke Crouch, Virginia Department of Health liaison
- Virginia Department of Medical Assistance Services (DMAS) Dental Advisory Committee (DAC) Liaison: Susan Pharr
- VHC Board of Directors: Dr. Denise Claiborne McKinney
- Advocacy and Legislative Committee: Chair- Maureen McCann Sawin, Members: Emilie Ellis, Tracey Martin, Heather Tuthill, Cathy Berard, Kristen Greene Robbins, Kelly Fox, Christina Morris, Marge Green, Kara Gobble, Sharon Kennedy, Stephany Gardner, Rhea Rossi

Council Charge:

Establish education, advocacy, and alliance goals for VDHA; protect and advance standards of dental hygiene education, licensure and practice. Increase the public awareness of the profession of dental hygiene. Achieve a standardized message/position paper on collaborative care with other professionals. Develop plans for the annual Legislative Day.

Outcomes Impacting Strategic Plan

Advocacy

- Mark Hickman and the VDHA Leadership team presented Advocacy Statewide Kickoff on September. This kickoff provided training and coaching on how to connect as an Advocate and build influential relationships with our state legislators.
- Mark Hickman presented the Advocacy Statewide Follow-up during the 68th session of the House of Delegates and Professional Development Workshop October 22-24 and facilitated dialog on the results of the statewide efforts made at the component level.
- In lieu of a live Rally Day, PHEPA co-chairs Green, Berard, President Elect Tuthill and Immediate Past President Ellis provided "State Advocacy Webinar- Advocacy, Legislative and Regulatory Briefing" was provided on Jan 28, 2022 via zoom for professional and student members. The presentation was recorded and is available in VDHA Dropbox.
- A proposed date for Rally Day 2023 is January 27, 2023 but is still tentative due to the continued uncertainty of being able to meet live due to the ongoing construction at the General Assembly building.
- July 1 marks the one-year anniversary of the Medicaid adult dental benefit for Virginians.

Alliances /Collaboration:

- Education Committee & DH Consortium Chair: Misty Mesimer continues to provide updated information between Virginia Allied Program Directors and VDHA.
- S. Pharr continues to attend DMAS meetings including a small ad hoc group of identified providers to offer input as to the management of the increased reimbursement rates for Medicaid dental services, as approved by the 2022 General Assembly. Increased funding must be applied 'across the board' 30% increase for all codes.
- Anne Kornegay is now serving on the Future of Public Oral Health Medical/Dental Integration team. Future of Public Oral Health update: Virginia has received \$1 million from the American Rescue Plan Act (ARPA) of 2021, with all funds allotted to oral health efforts (the only state to do that). The funds will support pilots to test models of care, evaluation and replications of successful models, with one pilot possibly a 'mid-level provider'.
- S. Pharr met with Dr. Lyubov Slashcheva, DDS, Harrisonburg Healthy Communities, (along with Susan

Reid-Carr) to learn about her conversations with Valley Family and Elder Care (VFEC) about a pilot program to bring mobile dental hygiene services to residents of their 8 locations of in patient resident nursing homes. Met with Dr. Slashcheva, VFEC CEO and their Medical Director to explore details regarding which locations are interested and work best as 'pilots'. Dr. Slashcheva is pursuing grant money from the Catalyst and is planning a joint CE course with S. Pharr for VDHA and VDA local components to inform them of the project and generate interest in becoming involved for eventual employment opportunities. CE details to be distributed soon. Dr. Lyubov is a huge proponent of utilizing dental hygienists in this type of setting as she had experience in Minnesota working with collaborative practice DHs through Apple Tree Dental (ATD). She still does research for ATD.

- Workforce Maximization: no activities related to remote supervision as VDA/VDHA talks have stalled for now.
- Virginia Health Catalyst Summit is scheduled for October 7th in person at the Westin Richmond. Registration details are up on the Virginia Health Catalyst website <https://vahealthcatalyst.org/catalyst-annual-summit/>
- Dr. Denise Claiborne McKinney was invited to join the Clinical Advisory Board by Virginia Health Catalyst CEO, Sarah Holland.
- PHEPA Council chairs and PH Chair have initiated discussions regarding how best to promote utilization of the VDHA Remote Supervision Toolkit as integrated with the offerings provided by Virginia Health Catalyst.
- S. Basham continues to coordinate with VAFCC on future collaborative efforts. Coordinated with VDHA Foundation and VHC regarding VDHA Foundation's sponsorship for VDHA's continuance as sponsor and exhibitor at the 2022 VHC Annual Summit, scheduled in person on Friday, October 7. S. Pharr and S. Basham will be tending the exhibit table.
- Dr. Denise Claiborne McKinney is serving on the technical assistance group for the CSG, ADA, and ADHA licensure compact portability initiative and has provided the following information to share. The Council of State Governments (CSG) is hosting a weekly review of the draft Dentists and Dental Hygienists Licensing Compact legislation. The intent of this series is to review the provisions included in the compact and solicit feedback during the public comment period.
- The compact draft, the survey for feedback and information about weekly review sessions can be found on CSG's Dentist and Dental Hygienist Compact webpage: <https://compacts.csg.org/compact-updates/dentistry-and-dental-hygiene/>
- Link to compact draft language: <https://compacts.csg.org/wp-content/uploads/2022/07/Dentist-and-Dental-Hygienist-Compact-Draft.pdf>
- Link to register for review sessions: https://csg-org.zoom.us/meeting/register/tZEvf-CppjosHfEt2_Zkngl9c-zguRdaTf-5s

Education/Professional Development:

- PH Committee Chair Pharr co-presented with Virginia Department of Health a ZOOM lecture to ODU senior DH students on remote supervision laws and regulations. Pharr also co-presented in person with the Department of Behavioral and Developmental Services dental hygienist to VCU senior DH students.
- VDHA expanded the NPI campaign to include all licensed RDH in Virginia. The Public Health Committee provided an exhibit table at VDHA's annual Scientific Session with information on Free Clinics (Sherry Basham) and NPI applications. Rebecca Butler, VAFCC staff) assisted by supplying a banner, pamphlets and some promotional items and Sherry had pens made with both our logos on them. A Virginia map with the locations of the Free Dental Clinics was displayed. Cards were given out with the Free Clinics listed for each component. We had a good turn out of hygienists who seemed very interested in getting information about their area so they could volunteer.
- VDH is seeking to replace Sharon Logue's position with their school-based remote hygienists for the fall.

Infrastructure/Operations:

- Public Health committee will need logistical assistance from Emilie Ellis on our ZOOM CE program offerings.

Items for Board Decision: none

Items for House of Delegates Decision: none

Report signed and submitted electronically
Cathy Berard and Marge Green, PHEPA Council co-chairs

2022 Member Services Council Annual Report

REPORT DATE: AUGUST 20, 2022

Committee Members:

Chair:	Julie A. Martin	Membership:	Samantha Vest
Awards:	Meghan Glago	Directory:	Betsy DiSilvio
Newsletter:	Maureen Thompson	ADHA IOH Liaison:	Cathy Berard
WEB Manager:	OMG	Historian:	Julie A. Martin
VA SADAH Liaisons:	Betsy DiSilvio and Janis Slezak		

Committee Charge:

Establish membership goals for VDHA, address membership recruitment, and member services.

Outcomes Impacting Strategic Plan:

Continued outreach to all licensed RDH's and DH students in VA about membership benefits through emails, social media and in person events.

Advocacy:

- ADHA IOH continued promotion of VDHA IOH donor page <https://mightycause.com/team/Vdha-loh>. Promotes scholarship availability on IOH website. <https://www.adha.org/ioh-scholarships-main>
- Curet Chair continues to publish the Curet every quarter.
- Membership Chair continued to outreach to all RDH's and DH students in VA to promote membership and provided onsite information

Alliances/Collaborations:

- **Membership**- Ongoing communication/collaboration with DH school in VA to promote transfer of student membership to professional membership into the ADHA.
- **ADHA IOH Liaison**- Continued collaborations with VDHA on fundraising for IOH to provide scholarship opportunities for VDHA members and VA DH students.
- **Awards**- Ongoing communication/collaboration with VA DH Schools to present VDHA Student Awards.

Infrastructure/Operations:

- MSC Council continued to hold quarterly zoom meetings throughout the year.
- Julie Martin MSC Chair and Sam Vest Membership Chair attended the VDHA Executive Board zoom mtg. throughout the year.
- A Membership table to answer questions and offer incentives for new, potential, and renewing members was at SS spring of 2022.
- Sam Vest Membership Chair attended a membership seminar at ADHA annual session in Louisville, KY.
- Awards Chair Meghan Glago emailed VA DH School the Student Award winners' certificates and the certificates for the VDHA Officers, Councils, Committees, ADHA Delegates and Foundation Directors along with acquiring plaques for the VDHA President, VDHA Outstanding Member Award and the Patricia A. Golliday Award Dedication.
- Moe Thompson Curet Chair continued to coordinate with VDHA the Executive Board, Trustees, Committee Chairs and members to gather submissions for the quarterly publication of the Curet.
- Cathy Berard ADHA IOH Liaison continued to promote advocacy for IOH fundraising through emails and social media.

Items for Board Decision:

- Remove the line item "Presidents Pins" from Awards/MSD budget and combine the money with the membership chair budget. Awards is no longer responsible for Presidents Pins. The added monies to membership will allow incentives for potential and renewing members.
- Allocate a budget for Historian of \$50.

Informational items (no discussion needed): Nothing at this time.

Respectfully submitted electronically by Julie A. Martin, BSDH, RDH, Member Services Council Chair

Section VII: 2021-2022 Executive Board Actions To Be Submitted

Executive Board Actions To be submitted

TO BE SUBMITTED

Section VIII: Miscellaneous Reports

2022 VDHA HOD Financial Report

August 7, 2022

Statement of VDHA fund balances: VDHA Summary Balance Sheet as of July 31, 2022

ASSETS

Current Assets*	\$191,166.92
Checking (Bank of America)	
Other current assets**	\$492,781.84
(Morgan Stanley)	
Checking Account	\$ 44,596.86
(Morgan Stanley)	
Total Current Assets	\$728,545.62

LIABILITIES AND EQUITY

*Note: Included in 'current assets' are the component funds, which VDHA does not use.

**Note: Included in 'other assets' are Alice H. Williams Memorial Funds, which are restricted funds.

Respectfully Submitted,
Patricia A. MacDougall, RDH
VDHA Treasurer

2020 Ballot

President Elect

Kristen Robbins

Vice President

Heather Fonda

Recording Secretary

Alternate Speaker of the House

Ryan Maphis

VDHA Foundation Treasurer (2022-2024)

Cathy Berard

ADHA Delegates 2022 (VDHA president and VDHA IPP go as 1st and 2nd delegates and the new president elect will become first alternate delegate)

Cathy Berard

Emilie Ellis

Ryan Maphis

2022 HOD Report of the VDHA Foundation

OCTOBER 2021 TO AUGUST 2022

2021-2022 Board of Directors: Chair: Emilie Ellis, Chair Elect: Tracey Martin, Treasurer: Marge Green, Secretary: Cathy Berard, Directors: Karen Avey, Sheila Sheats, Irene Connolly, Trish MacDougall. Tonya Mortenson, P & D Chair, for informational purposes.

Student activities:

- Will fund 14 student delegates and 2 pages for the VDHA 69th HOD. Est \$4000.
- Engage students in our Scientific Session by requesting video presentations of their research/special projects.
- Sponsored a Head Start Educational Video competition for dental hygiene schools. \$400 (\$900 over a determined amount of time)

Contributions to VDHA:

- Appropriated \$100 for any needed supplies to support the Public Health Committee exhibitor table at Scientific Session.
- Provided funds for the VDHA/ADHA delegation to congregate in Richmond for the 2022 ADHA virtual HOD enabling them to gather in one space to conduct business. \$2400.
- Leadership building; funded each Director, VDHA Line officers and council chairs to attend the virtual ADHA Leadership Summit in March. \$2000
- Provide OMG registrar services for one CE per component at a rate of \$174 per CE times 8 components= \$1,400.
- Covered all expenses of 2022 Scientific Session. \$21,000.
- Sponsored Remote Supervision and Teledentistry Webinar. As a statewide CE event. \$400.

VDHAF ONGOING ACTIVITIES:

- Design and provide lectures on Advocacy to senior dental hygiene students.
- Advocacy: VDHA Fact Cards, Community Outreach, Remote Supervision research, NPI cards etc.
- Gifted graduating students with RDH cloisonné pins for their pinning ceremonies, upon request. \$780.
- Continue to contribute to the Ignite Workshop 6th year. \$3000.
- NPI Campaign Statewide Initiative \$450 with continued funding up to \$350.
- Continue to support VDHA whenever possible keeping within the mission of the Foundation.

Respectfully submitted,
Irene Mary Connolly, RDH, MS
VDHAF, Director Liaison

Emily Bonovitch, BS Biology, BSDH, RDH
VDHAF Chair, VDHA Immediate Past President